

**Visitor Visa (“Temporary Resident Visa”) Application Guide
for family members in Gaza**



Gaza Family Reunification Project

LAST UPDATED DECEMBER 7, 2023

This package was prepared by the Gaza Family Reunification Project, a collective of immigration and refugee lawyers throughout Canada, in response to the growing number of concerned Palestinian-Canadians who have family members stuck in Gaza.

This guide is intended to provide legal information and does not constitute legal advice. We are providing general information to help people understand how to apply for visitor visas and not legal advice which is personalized and based on the particular facts in an individual's case. For legal advice, please consult a lawyer.

For more information contact us at gazafamilyreunificationproject@gmail.com

We are a group of Canadian immigration and refugee lawyers who have been working with Canadian citizens and permanent residents (“PRs”) with close family members trapped in Gaza. This guide is intended to provide insight into the current situation of evacuations out of Gaza and legal information in the form of step-by-step instructions on how to submit a generic application for a visitor visa (known as a “Temporary Resident Visa” or a “TRV”) on behalf of a loved one to come to Canada.

Canadian citizens, permanent residents, and their eligible family members (husband, wife, or [common-law partner](#), children under 22 who are not married or in a common-law relationship, and, in very limited circumstances, grandchildren) **do not** have to apply to a TRV to be eligible to leave Gaza. Instructions on how to contact Global Affairs Canada’s 24/7 Global Watch Centre can be found [here](#)

The Canadian government has failed to ensure that Canadian citizens and permanent residents can bring their family members to safety. No special programs have been set up to facilitate emergency travel to Canada for Palestinians in Gaza who have close ties to Canada. The Canadian government's support is limited to assisting Canadian citizens, PRs, and their eligible family members to cross into Egypt, where they can remain for 72 hours. The Canadian government has limited eligible family members to only spouses and common-law partners, children under 22 who are unmarried and not in a common-law relationship, and grandchildren in extremely limited situations.

This is in stark contrast to the Canadian government's response to other recent humanitarian crises, including the conflicts in Sudan, Afghanistan, and Ukraine and the earthquake in Turkey and Syria. This failure to act is worsened by the mixed and sometimes inaccurate information that people are receiving from Immigration, Refugees and Citizenship Canada (IRCC) and Global Affairs Canada (GAC).

Despite these barriers, Palestinians and allies are putting pressure on the government of Canada to create special immigration measures, just as they have done in response to the war in Ukraine, the Taliban takeover of Afghanistan, and the earthquake in Turkey and Syria. There are growing efforts to advocate for the expedited facilitation of emergency travel authorization and evacuation of all family members of Canadians who are stuck in Gaza.

Why Are We Suggesting You Submit TRV Applications?

We are encouraging Canadian citizens and permanent residents with family members in Gaza to help their family members submit applications for temporary resident visas for the following reasons:

- 1) This is the only existing immigration application that would allow most applicants to receive authorization to travel to Canada. We hope that these visas are issued and that people are allowed to leave Gaza and reach safety.
- 2) So that family members not currently eligible for evacuation can be tracked and assigned file numbers for advocacy purposes. We urge you to share your application information with our team to strengthen our advocacy efforts. We would like to be able to identify how many families are stuck in Gaza when speaking to the government and policymakers. Your application and participation in our [online survey](#) will assist in gathering information on all the family members that are affected in Gaza to continue to push the government to reunify families in Canada.
- 3) An existing application is a good starting point to contact your Member of Parliament (MP) for support and continued advocacy for the creation of a pathway.
- 4) If and when Canada expands its eligibility criteria, these family members will already have active applications in the system that can be identified and flagged to decision-makers.

We are also suggesting that you request the processing of your family member's application as an application for a temporary resident permit if Canadian immigration authorities do not believe that your family member meets the requirements for a temporary resident visa. A temporary resident permit allows someone to come to Canada even if they don't meet the requirements for a temporary resident visa if they have strong reasons to come to Canada. You can find more information about temporary resident permits [here](#). We have included a request for processing of your family member's application as an application for a temporary resident permit in our template representative letter. You may have to pay additional fees (an additional \$100 for each application) if your family member's application is processed as an application for a temporary resident permit.

We urge you to share your application information with our team to strengthen our advocacy efforts. We want to identify how many families are stuck in Gaza when speaking to the government and policymakers. Your application and participation in our [online survey](#) will assist in gathering information on all the affected family members in Gaza to continue pushing the government to reunify families in Canada.

Individuals in Gaza with close family members who are Canadian citizens or permanent residents may apply directly. Given the current humanitarian crisis in Gaza, we are assuming that many people will be relying on family members in Canada to assist them with their applications.

If you are completing your own applications, you can still follow all of the instructions in this guide. You do not have to provide the Use of a Representative form. You should make sure you can provide documents showing that you have a close family member who is a Canadian citizen or permanent resident (proof of their immigration status and evidence of your relationship), as well as a letter of invitation from them if possible. We have provided instructions and a template letter of invitation in this package.

THINGS TO KEEP IN MIND

1. This guide provides legal information, **not** legal advice. The information provided here is not specific to your individual legal situation. If you need legal advice, please get in touch with an experienced authorized immigration representative.
2. We cannot guarantee success with your family member's visa application. We also cannot predict how long it will take for visas to be issued. The current processing time for a TRV from Gaza is 122 days.
3. Currently, these applications, even if successful, do not guarantee exit from Gaza as this requires coordination and authorization between Global Affairs Canada, Israel, and Egypt.
4. This is not a regular visitor visa application. In most circumstances, visitor visa applicants must satisfy the Canadian government that they are going to leave Canada at the end of their authorized stay (usually 6 months). We do not know when people will be able to safely return. That is why you will see that we have suggested that you request the processing of your loved one's application as an application for a temporary resident permit if the immigration authorities do not think they meet the requirements for a visa in our template representative letter. You can find more information about [temporary resident permits here](#). The most important thing to keep in mind is that you may be asked to pay an additional fee of \$100 for processing your loved one's application as a temporary resident permit.
5. There may be many documents that you will be unable to provide. Given the current humanitarian crisis in Gaza, it is impossible to meet the TRV requirements, such as completing biometrics (fingerprinting), gathering required supporting documents and even signing the application forms. You may have to ask for waivers or exceptions to the regular requirements for a TRV.
6. If your loved one has a criminal record, has had immigration issues in any country, or has any other factors that may complicate their application, we **strongly urge** you to get legal advice before submitting any application.
7. Keep a record of everything you submit. Ensure you have saved copies of the forms, supporting documents, and your representative letter.
8. If your family members include minors (children under 18), you may have to provide additional documents.

- If your family member is a minor (a child under 18) who is travelling alone, they must meet additional requirements, including a letter of authorization signed by both parents and by their legal guardian.
 - If a minor is travelling with only one parent, the parent must show that they have sole custody, that the child's other parent is deceased, or that they have the other parent's authorization to travel with the child.
 - If a minor is travelling with an adult other than their parent or legal guardian, the adult must have written permission from the child's parents.
 - You can find more information about the documents required for minors to travel to Canada [here](#).
 - You can find a fillable travel consent form online [here](#).
 - If your family members include minors who will be travelling with only one parent or with an adult other than their parents or legal guardians and you are not able to provide the required documents (custody documents, death certificates, etc.), we recommend that you speak to an experienced immigration lawyer on how to proceed.
9. It is very important that you avoid **misrepresentation**. Misrepresentation means providing false or incomplete information or documents. It is essential to ensure that all the information you provide to Immigration, Refugees and Citizenship Canada is complete and accurate. Canada is very strict on misrepresentation in immigration applications.

The consequences of misrepresentation can be very serious. Your immigration application may be refused, you could lose your immigration status (your visa could be cancelled), and you may be barred from Canada for up to five years. It can also have consequences for immigration applications in other countries.

To avoid misrepresentation, we suggest:

- Read the forms and instructions carefully.
- Check the Immigration, Refugees and Citizenship Canada website if you are unsure what a term means. Here is a link to the [IRCC Glossary](#)
- Ensure you are disclosing all visa refusals (any time your loved one has applied for a visa to enter another country and been refused AND all situations where they have been turned back from entering another country).

- Double-checking all dates
- If you cannot provide exact dates or have missing information (for example, if you do not know someone's birthdate or do not know someone's address), make sure you put an explanation in your representative letter.
- Clarifying in your representative letter any discrepancies in dates or spellings between documents if necessary.
- Provide additional information or explanations in your representative letter. Sometimes, immigration forms do not allow applicants to explain their situation fully.
- Do not hide information because you hope Immigration, Refugees and Citizenship Canada will not find out.

What You Will Need to Submit a TRV Application

1. A computer with an internet connection and [Adobe Reader 10 or higher](#). You cannot use a phone or tablet to open immigration application forms.
2. A credit card or debit card to pay the immigration application fees. Debit cards must be a Visa Debit card or Debit MasterCard to pay the immigration application fees. You can use a prepaid credit card (often available at grocery and convenience stores) to pay immigration application fees.

Application Fees

Visitor visa – per person: Immigration, Refugees and Citizenship Canada charges \$100** in processing fees and \$85 in individual biometrics fees.

Visitor visa – per family: Immigration, Refugees and Citizenship Canada charges a flat rate of \$500 in processing fees for families of at least five members and a flat rate of \$170 in biometrics fees for families of at least two members.

**All amounts listed are in Canadian dollars

3. Access to a scanner or a camera to create digital versions of your documents to upload. There are many apps that can help you use a smartphone as a camera, including Apple Notes (iPhone), Adobe Scan, Microsoft Lens,

HOW TO APPLY FOR A TEMPORARY RESIDENT VISA

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IMM 5257 Application for a Visitor Visa (Temporary Resident Visa) Form

IMM 5645 Additional Family Information Form

IMM 5476 Use of a Representative Form OR IMM 5713 Use of a Family Representative Form

IMM 5257b Schedule 1: Application for a Visitor Visa Form (ONLY REQUIRED BY SOME APPLICANTS)

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Document List

Invitation Letter Template

Representative's Letter's Template

STEP 5: Pay fees and submit the application through GCKey account

STEP 6: Following up after submission **98**

PART I: HOW TO CREATE A GCKEY ACCOUNT

Register for an IRCC secure account

To access our immigration and citizenship online services, you need to create a secure account.

Your account lets you start an application, submit and pay for your application, get messages related to your application, check the status of your application and update your information.

How to register for an account

There are 2 ways you can register:

- **Register with a GCKey**

This is a simple way for anyone to access our online services.
You create a username and password.

OR

- **Register with a Sign-In Partner**

Use your online Canadian banking information to register for an account. You must have an online bank account with 1 of our Sign-In Partners.

Register with GCKey

A GCKey lets you securely access the Government of Canada's online services.

It includes a username and password that you choose. You must also create security questions. These steps keep your data secure and let you recover your account.

To register with GCKey

1. Click Register with a GCKey below.
2. Click Sign Up.
3. Read the Terms and Conditions of Use and click I Accept.
4. Create a username. Click Continue.
5. Create a password. Click Continue.
6. Create your security questions and responses. Click Continue.
7. Click Continue to get to the Sign Up Complete page.
8. Read the Terms and Conditions. Click I Accept.
9. Enter your information and follow the steps to create your account.

Register with GCKey

Click on “Register with GCKey” to open a GCKey account.

← → clegc-gckey.gc.ca//eng/?RecID=s23065919e7644aica0c201466493e0e4c30e7d718a

Government of Canada / Gouvernement du Canada

Definitions Frequently Asked Questions (FAQ) Help

Home → Sign In / Sign Up

Welcome to GCKey

Sign In

Username: **(required)**

Password: **(required)**

Sign In Clear All

[Forgot your username?](#) • [Forgot your password?](#)

Simple Secure Access

A simple way to securely access Government of Canada online services.

One username.
One password.

Sign Up

Your GCKey can be used to access multiple Government of Canada online [Enabled Services](#).

Please select **Exit** to leave the GCKey service and return to the Government of Canada online service.

To submit an immigration application, you must create a GCKey account on the website of the Canadian government. Start an account by following this link: and clicking “sign up”

← → C clegc-gckey.gc.ca/j/eng/rg?execution=e1s1

Google Home

Français

 **Government of Canada** **Gouvernement du Canada**

Definitions Frequently Asked Questions (FAQ) Help

[Home](#) → GCKey Sign Up Step 1 of 5

Terms and Conditions Username Password Questions and Answers Email

Terms and Conditions of Use

In return for the Government of Canada providing you with a GCKey, you agree to abide by the [GCKey Terms and Conditions of Use which includes the Privacy Notice](#)

By selecting the **I accept** button, you have read and agree to the [GCKey Terms and Conditions of Use which includes the Privacy Notice](#). You can choose to not sign up for a GCKey by selecting **I decline** to end this process.

Date modified: 2023-11-01

Click "I accept" on the terms and conditions.

← → ↻ clegc-gckey.gc.ca/eng/rg?execution=s1s2

Home → GCKey Sign Up Step 2 of 5

Terms and Conditions Username Password Questions and Answers Email

Create Your Username ← Back

Your username must contain at least eight characters and be unique to you. When creating your Username, we recommend that you:

- make your Username easy for you to remember and hard for others to guess;
- avoid using personal information such as your name, Social Insurance Number (SIN), mailing address or email address;
- always keep your Username secure and do not share it with anyone.

Create Your Username: **(required)**

Please select **Continue** to proceed or click **Cancel** to end the Sign Up process.

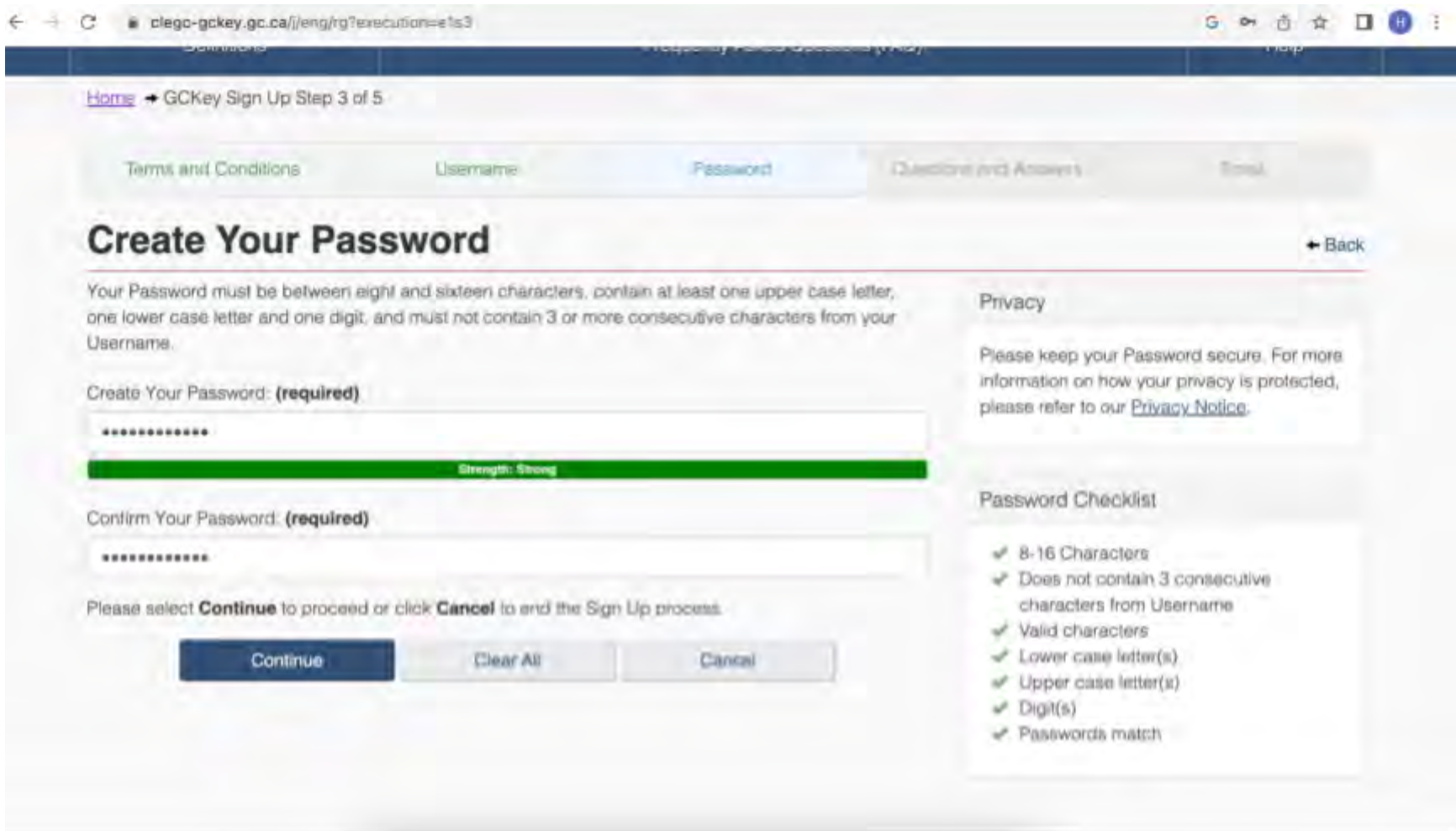
Privacy

Please keep your Username secure. For more information on how your privacy is protected, please refer to our [Privacy Notice](#).

Username Checklist

- ✓ Minimum 8 characters
- ✓ May contain:
 - Upper case letter(s)
 - Lower case letter(s)
 - French character(s)
 - Digit(s)
 - Special character(s)

Create a username of at least 8 characters, then click “continue.”



Enter a password of 8-16 characters. Include a lower case letter, an upper case letter, and a number. Do not use three consecutive letters or numbers from your username. Write down your password in a safe place.

← → ↻ clegc-gckey.gc.ca/eng/rg?execution=e1s5

Terms and Conditions Username Password Questions and Answers Email

Optional Account Recovery [← Back](#)

To recover your username and password, you have the option to recover via email. If you do not wish to provide an email address at this time, you may skip this step. Email can be added later.

We will use your email to

- Confirm your email address
- Recover your username and/or password
- Notify you of account changes

A verification email will be sent to the address you provide.

Email Address: **(required)**

Confirm Email Address: **(required)**

Please select **Continue** to proceed or click **Cancel** to end the Sign Up process.

Select **Skip** to proceed without adding an email.


Email Checklist

- ✓ Be valid
- ✓ Match the "Confirm Email Address"
- Be unique

Enter an email address that you can access in case you forget your password.

← → ↻ clegc-gckey.gc.ca//enq/rg?execution=e3s7

[Français](#)

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Definitions Frequently Asked Questions (FAQ) Help

[Home](#) → GCKey Sign Up Complete

GCKey Sign Up Complete

You have successfully created your GCKey.
Your Username is: hmarku2023
Please select **Continue** to verify your email address.

[Continue](#)

Date modified: 2023-11-01

Privacy
Please keep your Username secure. For more information on how your privacy is protected, please refer to our [Privacy Notice](#)

About
[About GCKey](#)
[Enabled Services](#)
[Site Map](#)


Transparency
[Proactive Disclosure](#)
[Terms and Conditions](#)

Contact Us
[Phone Numbers](#)

Write down your username in a safe place and click “continue.”

← → ↻ clegc-gckey.gc.ca//eng/vs?execution=e4s1

Franglais

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Definitions Frequently Asked Questions (FAQ) Help

[Home](#) → Confirm your Email Address

Confirm your Email Address

We have sent a confirmation code to **hanamarku@gmail.com**. Enter the code below to confirm your email address. The code will expire in 12 hours.

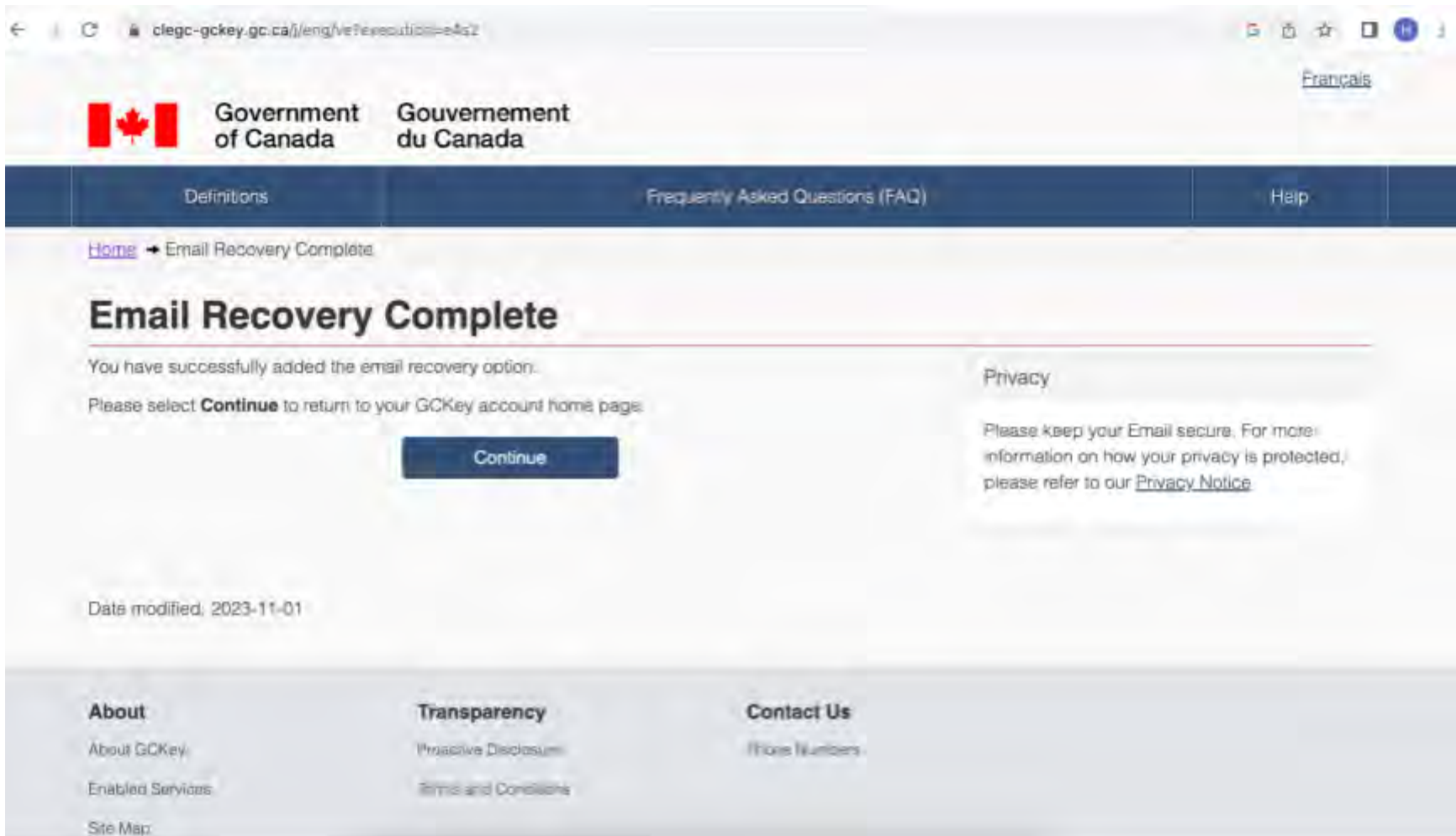
Confirmation Code: **(required)**

Please select **Continue** to proceed or **Cancel** to end this process.

If you did not receive an email with the confirmation code:

- Check your Junk or Spam email folder
- Try re-sending the email again
- Use a different email address

Check your email inbox for a confirmation code from the Government of Canada. Enter the confirmation code on this page and then click "continue."



You now have a password, recovery questions and answers, and a recovery email. Click “continue.”

The screenshot shows a web browser window with the URL clegc-gckey.gc.ca/eng/we?execution=e6s1. The page header includes the Government of Canada logo and the text "Government of Canada" and "Gouvernement du Canada". A navigation bar contains links for "Definitions", "Frequently Asked Questions (FAQ)", and "Help". The main content area is titled "Welcome hmarku2023" and includes a "Home" link. Below the title, there are links for "Change Your Password", "Change Your Recovery Questions", "Manage Your Email Address", and "Revoke Your GCKey". A security notice states: "To help protect your information, please remember to sign out and close your browser before leaving this computer unattended." Below this, it says "Please select **Continue** to proceed to two-factor authentication." and features a prominent "Continue" button. On the right side, there is an "Options" menu with links for "Change Your Password", "Change Your Recovery Questions", "Manage Your Email Address", "Revoke Your GCKey", and "Sign Out". At the bottom left, it says "Date modified: 2023-11-01".

To protect your GCKey account, you will be asked to create a two step authentication process. You will use the two step authentication process every time you log in to your GCKey account. Click "continue."

Two-factor authentication

Choose a method of two-factor authentication

The **Government of Canada** requires the use of two-factor authentication to secure your account. You will be asked to complete registration of a second factor in order to continue to access this service.

► What is two-factor authentication?

<p>Use your smartphone or tablet (recommended)</p>  <p>Set up your mobile device</p>	<p>Use your desktop device</p>  <p>Set up your desktop device</p>	<p>Use your email address</p>  <p>Set up your email</p>
--	--	---

Cancel

Choose a two step authentication method. This guide shows you how to set up your email for two step authentication.

Terms and conditions of use

The Government of Canada and Shared Services Canada are committed to providing measures that respect and value your privacy and security. The collection, use and disclosure of any personal information as it applies to your two-factor credentials is governed by the [Privacy Act](#) and our [Privacy Policy](#).

In return for the Government of Canada providing you with a two-factor credential, you agree to abide by the following Terms and Conditions of Use:

- You understand and accept that you are at all times responsible for your two-factor credential. If you suspect that others have obtained access or that your credential has been compromised, you are responsible for revoking your access to the service and then re-registering with a new two-factor credential.
- You understand and accept that the Government of Canada can revoke your two-factor credential for security or administrative reasons.
- You understand and accept that the Government of Canada disclaims all liability (except in cases of gross negligence or willful misconduct) in relation to the use of, delivery of or reliance upon the two-factor authentication service. More details can be found in our [Disclaimers](#).

Choose the **I accept** button to accept the Privacy statement, as well as the Terms and Conditions, as stated above. Choose the **I decline** button to end this process and cancel the two-factor credential sign-up.

You must accept the Government of Canada's privacy disclaimer to continue. Click "I accept."

Two-factor authentication

Register your email address

Use your email address as a second factor.

Enter your email address. A code will be sent to that email to complete the two-factor authentication. You will need to verify your email address before registration is complete.

* Email address (Required field)

Continue

Back Cancel

Date modified: 2021-09-15

Enter your email address. Click "continue." Check your email inbox for a passcode from "GC Key Sign In."

Two-factor authentication

Recovery codes

You must record these recovery codes to protect your two-factor account. Keep them somewhere safe and accessible only to you.

Your recovery codes are:

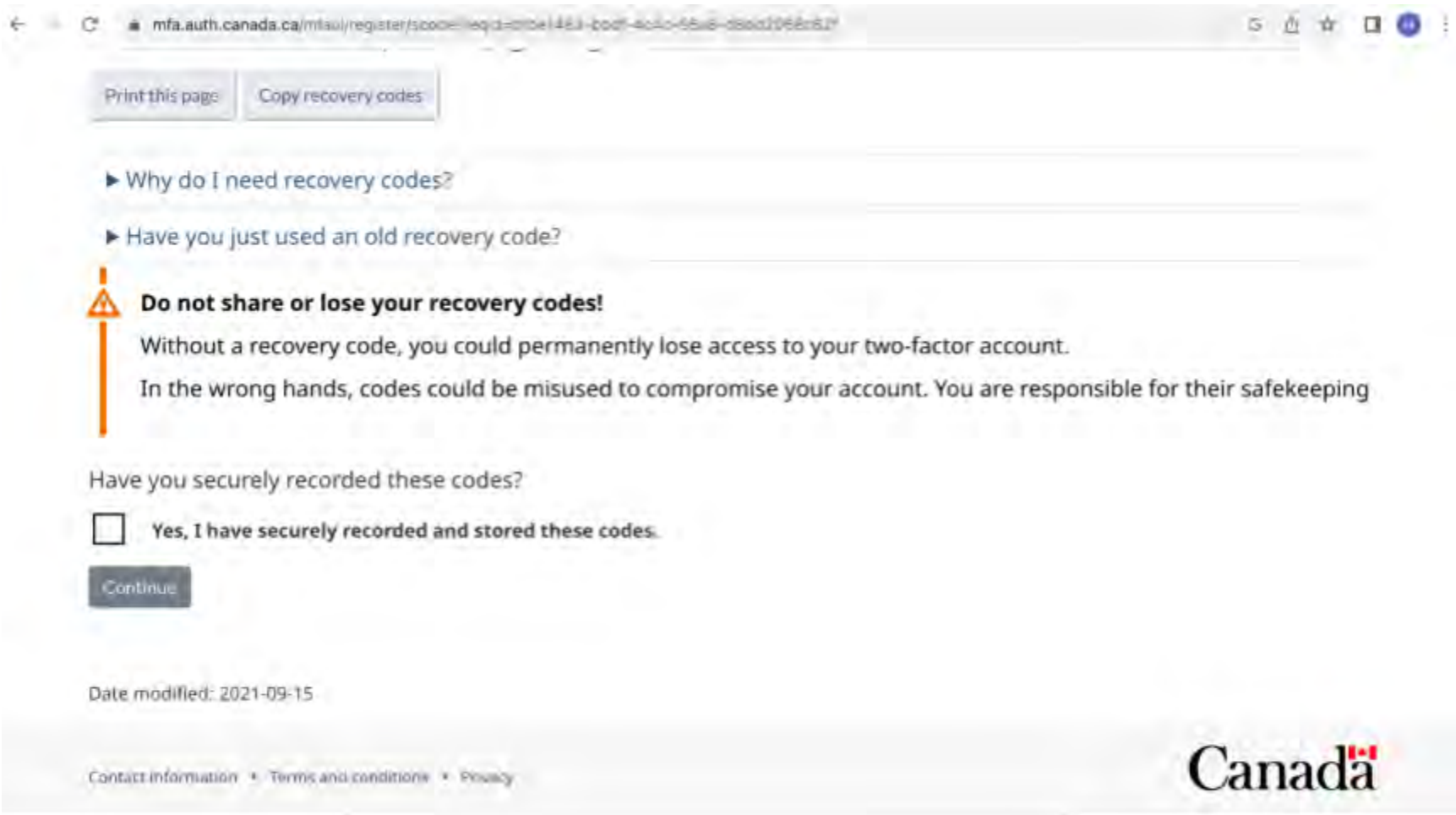
Recovery codes for The Government of Canada issued on: Sunday, November 19, 2023 at 22:54:57 EST



Note: Recovery codes are **case sensitive**.

Write these codes down, or print this page using the button below, then store them in a secure location!

If you lose access to your account, you can use these codes to regain access. Write down or print these codes in a safe place.



You must confirm that you have saved the codes and then click "continue."



Two-factor authentication

Two-factor authentication setup complete



Setup complete

You have successfully set up a two-factor authentication.

Here are the details of your two-factor authentication recent activity:

- Your last two-factor authentication was on **Sunday, November 19, 2023 at 22:55:54 EST**
- You have **5** active recovery codes remaining

Continue

Date modified: 2021-09-15



After you have set up your two step authentication, you can continue to build your immigration application. Click "continue."

Terms and Conditions

By accessing your account, you are agreeing to abide by the following Terms and Conditions of Use:

- You agree to keep your identification number(s) confidential and to not share it (them) with anyone. If you suspect that others have obtained your identification number(s), contact us immediately by clicking on the "Report a problem or mistake on this page" button.
- You certify that any information provided by you is true, accurate and complete.
- You understand and accept that as a security measure for administrative reasons, we can revoke your access if you fail to abide by the Terms and Conditions of Use.
- You understand and accept that we are not responsible for any losses or damages incurred by anyone because of:
 1. The use of the information available in your account
 2. Any restrictions, delay, malfunction, or unavailability of your account
- You understand and accept that by using your account and applying online, we can communicate with you (or your representative, if applicable) via e-mail.
- To continue, choose "I Accept" to indicate your acceptance of these Terms and Conditions. If you do not agree with these Terms and Conditions, choose "I Do Not Accept". Note, you will not be able to access your account unless you accept the Terms and Conditions.

If you use another type of browser software you should check with your software supplier to make sure that your browser has 128-bit secure socket layer encryption capability. Note: We are not responsible for any difficulties in downloading and installing software. Software suppliers are responsible for providing technical support. It is important that you sign out and close your browser before leaving this computer unattended. This will prevent unauthorized access to your personal information.

You must accept the terms and conditions in order to begin building your immigration application. Please read them and click "I accept."

Create an account

Fill in all the required information and then choose the "Continue" button to create your account. We need this information to confirm who you are and to make sure:

- your information is available to you only; and
- your identity is validated on your return visits.

Create an account

Enter the following information as it appears on your passport. Use the "help" buttons to get details on where you can find this information. All fields are mandatory.

Given Name 

* Last name(s) (required) 

* Email address (required) 

* Preferred language of notification (required) 

Please select

English

French

[Report a problem or mistake on this page](#)

Provide your loved one's first (given) name, last name, and the email address you used to create the GCKey account. Choose whether you would like communication to be sent to you in English or French. Click "continue."

Create your security questions

You will need to answer one of your security questions each time you access your account. You will have two tries to answer the question.

If you can't answer the first security question, we will ask you another one of your four questions. If you can't answer any of your security questions, we will lock your account. You will not be able to recover your account online.

Create new security questions that are difficult to guess but are easy for you to remember.

* Security Question 1 (required)

* Answer 1 (required)

* Security Question 2 (required)

* Answer 2 (required)

* Security Question 3 (required)

* Answer 3 (required)

* Security Question 4 (required)

* Answer 4 (required)

Continue

Choose a series of security questions and answers. Each time you log in to your GCKey account, you will be asked a security question. Write down the questions and answers in a safe place. Click "continue."

PART II: HOW TO CREATE A TEMPORARY RESIDENT VISA APPLICATION IN GCKEY

Hana Marku's account

View the applications you submitted

Review, check the status or read messages about your submitted application.

Search: Showing 0 to 0 of 0 entries | Show 5 entries

Application type	Application number	Applicant name	Date submitted	Current status	Messages	Action
No data available in table						

Did you apply on paper or don't see your online application in your account? [Add \(link\) your application to your account](#) to access it and check your status online.

Continue an application you haven't submitted

Continue working on an application or profile you haven't submitted or delete it from your account.

Search: Showing 0 to 0 of 0 entries | Show 5 entries

Application type	Date Created	Days left to submit	Date last saved	Action
No data available in table				

Start an application


[Apply to come to Canada](#)
Includes applications for visitor visas, ...

[Refugees: Apply for temporary health care benefits](#)
Use this application if you are a ...

[Citizenship: Apply for a search or proof of citizenship](#)
Use this application to apply for proof ...

You are now in your GCKeY account. Click “apply to come to Canada” to begin a new application.

← → ↻ onlineservices-servicesenligne.cic.gc.ca/mycic/home/#itReferenceCMain? Français

 Government of Canada / Gouvernement du Canada

MENU ▾

[Home](#) > [Your account](#)

Sign in as [Hana Maru](#) | [Account home](#) | [Account profile](#) | [Help](#) | [Logout](#)

Personal checklist

Personal Reference Code

If you have already completed the Come to Canada or the Express Entry wizard, you would have received a document checklist and/or a personal reference code, based on the answers you provided.

*** Please enter your personal reference code to begin your application. (required)**

[Continue](#) [Cancel](#)

I do not have a Personal Reference Code

If you do not have a personal reference code, you may answer a series of questions to find out if you are eligible to apply for a visa and/or permit, apply for Express Entry, and begin an online application.

If you begin your application **after you have logged into your account**, you will not receive a personal reference code, as the system will save your document checklist right into your account.

Determine your eligibility and apply online:

[Visitor visa, study and/or work permit](#)

You do not have a Personal Reference Code. Scroll down to “I do not have Personal Reference Code.” Click on “visitor visa, study and/or work permit.”

← → ↻ onlineservices-servicesenligne.cic.gc.ca/eapp/eapp

Government of Canada / Gouvernement du Canada

Home > Online Services

Start Again Print Report a Technical Issue Help

Find out if you're eligible to apply

What would you like to do in Canada? (required) ?

Visit

How long are you planning to stay in Canada? (required)

Temporarily - less than 6 months

Select the code that matches the one on your passport. (required) ?

PSE (Palestinian Authority)

What is your current country/territory of residence? If you are presently in Canada, you should select Canada. (required) ?

Palestinian Authority (Gaza/West Bank)

Do you have a family member who is a Canadian citizen or permanent resident and is 18 years or older? (required)

Yes

What is your date of birth? (required) ?

1887 - November - 25

Save and Exit Questionnaire Next

“What would you like to do in Canada” - indicate “visit.”

“How long are you planning to stay in Canada?” - indicate “temporarily - less than 6 months.”

“Select the code that matches the one on your passport.” - indicate “Palestinian Authority (Gaza/West Bank)”

“Do you have a family member who is a Canadian citizen or permanent resident and is 18 years or older?” - indicate “yes.”

What is your date of birth? - indicate the date of birth of your loved one.

← → ↻ onlineservices-servicesenligne.cic.gc.ca/eapp/eapp

Government of Canada / Gouvernement du Canada

Francis

MENU

Home - Online Services

Start Again Modify my Answers Print Report a Technical Issue Help

Find out if you're eligible to apply

Have you lived in Canada as a permanent resident or landed immigrant? **(required)**

No

Save and Exit Questionnaire Next

Important: This information is for reference only and no immigration decision will be made based on your answers. If you choose to apply, your application will be considered by an immigration officer in accordance with the Immigration and Refugee Protection Act, without regard to any assistance you obtain through this questionnaire. [Read the full notice](#)

Date modified: 2023-11-14

Contact us Prime Minister

If your loved one has never lived in Canada as a permanent resident or landed immigrant (meaning approved for permanent residence), enter “no.” If your loved one has previously been a permanent resident or landed immigrant, enter “yes.”

MENU ▾

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Find out if you're eligible to apply

Are you a lawful permanent resident of the United States with a valid U.S. Citizenship and Immigration Services (USCIS) number? **(required)** ?

No

[Save and Exit Questionnaire](#)

[Next](#)

Important: This information is for reference only and no immigration decisions will be made based on your answers. If you choose to apply, your application will be considered by an immigration officer in accordance with the Immigration and Refugee Protection Act, without regard to any outcome you attain through this questionnaire. [Read the full notice](#)

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If you are a Green Card holder in the United States, please answer “yes” to this question.

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Find out if you're eligible to apply

How are you related to your **family member?** *(required)* ⓘ

- Please make a selection
- Legally married spouse
- Committed partner for at least one year (who have not lived together)
- Common-law spouse (who have lived together)
- Brother, sister, aunt, uncle
- Parent/grandparent
- Child/grandchild
- Other

Next ▶

If you choose to apply, your application will be sent to any income you claim through this...

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Please specify your loved one's relationship to you.

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Find out if you're eligible to apply

What is your **marital status**? **(required)** ⓘ

Please make a selection

What is your **province or territory of destination**? **If visiting multiple provinces or territories, select the one in which you will be spending most of your time. (required)** ⓘ

Please make a selection

Save and Exit Questionnaire

Next

Important: This information is for reference only and no immigration decision will be made based on your answers. If you choose to apply, your application will be considered by an immigration officer in accordance with the Immigration and Refugee Protection Act, without regard to any outcome you attain through this questionnaire. [Read the full notice.](#)

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Indicate the marital status of your loved one and their destination in Canada.

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Your results

Based on the information you provided, the result(s) below indicate(s) whether you may be eligible to come to Canada.

Family Class: Spouses, Partners and Dependents (Outside Canada)

You may be eligible to come to Canada through Family Class Sponsorship.

Continue

Visitor visa - under 6 months

You are eligible to apply for a visitor visa to travel to Canada.

A visitor visa costs \$100 CAD. It permits travel to Canada by **air, car, bus, train or boat** and is valid for up to 180 days. Processing times vary, depending on the number of applications currently being processed.

Continue

[Exit questionnaire](#)

Select "Visitor visa - under your 6 months" and click "continue."

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Create your personal checklist

Visitor visa - under 6 months

You are almost there...

We are going to ask you a few more questions. Based on your answers, we will provide you with a personal checklist of all the documents you need to submit with your application.

Do **not** submit multiple applications for the same service in an effort to speed up your application. Doing this may result in both applications being processed and delay the finalization of your application. We do not refund processed applications.

[Exit questionnaire](#)

[Continue](#) 

Click "continue."

Find out if you're eligible to apply

What is the main purpose of your visit? **(required)** ⓘ

Other

[Save and Exit Questionnaire](#)

[Next](#)

Important: This information is for reference only and no immigration decision will be made based on your answers. If you choose to apply, your application will be considered by an immigration officer in accordance with the Immigration and Refugee Protection Act, without regard to any outcome you attain through this questionnaire. [Read the full notice.](#)

Date modified: 2023-11-14

Indicate "other" as the main purpose of your visit. Click "next."

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French

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Find out if you're eligible to apply

Do you have a job in the country where you currently live? (required)

Please make a selection

Do you own a business in the country where you currently live? (required)

Please make a selection

Do you depend on someone for financial support? (required)

Please make a selection

Have you travelled to other countries in the previous 10 years? (required)

Please make a selection

Save and Exit Questionnaire

Next

Please answer "yes" or "no" to the above questions. Click "next."

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Franglais

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Find out if you're eligible to apply

Are you **accompanying** a family member that has **status** in Canada, or has recently been approved to come to Canada? **(required)** ⓘ

Please make a selection

Save and Exit Questionnaire | Next

Important: This information is for reference only and no immigration decision will be made based on your answers. If you choose to apply, your application will be considered by an immigration officer in accordance with the Immigration and Refugee Protection Act, without regard to any outcome you attain through this questionnaire. [Read the full notice](#)

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Answer “yes” if you are leaving Gaza with a Canadian citizen or permanent resident.
Answer “no” if you are not leaving Gaza with a Canadian citizen or permanent resident.

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Find out if you're eligible to apply

Have you ever committed, been arrested for, been charged with, or convicted of any criminal offence in any country? (required) ⓘ

Please make a selection

[Save and Exit Questionnaire](#)

[Next](#)

Important: This information is for reference only, and an immigration decision will be made based on your answers. If you choose to apply, your application will be considered by an immigration officer in accordance with the Immigration and Refugee Protection Act, without regard to any outcome you attain through this questionnaire. [Read the full notice.](#)

Date modified: 2023-11-14

If you have never committed a crime, been arrested for a crime, or been convicted of a crime in any country indicate "No."
If you have ever committed a crime, been arrested for a crime, or been convicted of a crime in any country indicate "Yes."
Click "next."

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Find out if you're eligible to apply

Have you had a medical exam performed by an IRCC authorized panel physician (doctor) within the last 12 months? (required) ⓘ

Please make a selection

Save and Exit Questionnaire Next

Important: This information is for reference only and no immigration decision will be made based on your answers. If you choose to apply, your application will be considered by an immigration officer in accordance with the Immigration and Refugee Protection Act without regard to any outcome you obtain through this questionnaire. [Read the full notice.](#)

Date modified: 2023-11-14

This likely only applies if you have previously made an application to visit or move to Canada. If you have not seen a panel doctor (a doctor who sends medical results to Immigration, Refugees and Citizenship Canada) in the last twelve months indicate “no.” If you have seen a panel doctor (a doctor who sends medical results to Immigration, Refugees and Citizenship Canada) in the last twelve months indicate “yes.” Click “next.”

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Find out if you're eligible to apply

Do you want to submit an application for a **family member?** **(required)** ⓘ

Please make a selection.

[Save and Exit Questionnaire](#)

[Next](#)

Important: This information is for reference only and no immigration decision will be made based on your answers. If you choose to apply, your application will be considered by an immigration officer in accordance with the Immigration and Refugee Protection Act, without regard to any outcome you attain through this questionnaire. [Read the full notice](#)

Date modified: 2023-11-14

If your loved one will be travelling with family members, indicate “yes.” You will then be asked to provide information about the additional family members (country of residence, passport information, etc.)

If your loved one will be travelling alone, indicate “no.”

Click “next.”

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Find out if you're eligible to apply

Are you giving someone access to your application? *(required)*

- Yes, I will be appointing a representative to apply on my behalf
- Yes, grant authorization for IRCC to release your application information to another person.
- Yes, both appoint a representative and grant authorization to IRCC to release information to another person.
- No

Save and Exit Questionnaire

Next

Important: The information in this questionnaire will be used to make a decision on your application. If you choose to apply, your application will be considered by an immigration officer in accordance with the Immigration and Refugee Protection Act, without regard to any outcome you obtain through this questionnaire. [Read the full notice.](#)

Date modified: 2025-11-14

The family member in Canada will act as a representative. Indicate “yes, I will be appointing a representative to apply on my behalf.” Click “next.”

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Find out if you're eligible to apply

Did your representative give you a submission letter? **(required)** ?

Yes

⏪ Save and Exit Questionnaire

Next ⏩

Important: This information is for reference only and no immigration decision will be made based on your answers. If you choose to apply, your application will be considered by an immigration officer in accordance with the Immigration and Refugee Protection Act, without regard to any outcome you attain through this questionnaire. [Read the full notice.](#)

Date modified: 2023-11-14

This guide contains a template submission letter. Indicate "yes." Click "next."

The screenshot shows a web browser window with the URL onlineservices-servicessnligne.cic.gc.ca/eapp/eapp. The page header includes the Government of Canada logo and the text "Government of Canada" and "Gouvernement du Canada". A "Français" link is visible in the top right. Below the header is a "MENU" dropdown and a breadcrumb trail: "Home > Online Services". A utility bar contains buttons for "Start Again", "Modify my Answers", "Print", "Report a Technical Issue", and "Help". The main heading is "Find out if you're eligible to apply". The question is: "In the past 10 years, have you given your fingerprints and photo (biometrics) for an application to come to Canada? (required)". The answer "No" is selected. At the bottom of the question area are two buttons: "Save and Exit Questionnaire" and "Next". A blue information box contains the following text: "Important: This information is for reference only and an immigration decision will be made based on your answers. If you choose to apply, your application will be considered by an immigration officer in accordance with the Immigration and Refugee Protection Act, without regard to any outcome you attain through this questionnaire. [Visit the full notice](#)". At the bottom left, it says "Date modified: 2023-11-14".

This likely only applies if you have previously made an application to visit or move to Canada. If your loved one has given their fingerprints and photo to Canada in the last ten years, indicate “yes.” If your loved one has not given their fingerprints and photo to Canada in the last ten years, indicate “no.” Click “next.”

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Find out if you're eligible to apply

There are fees associated with this application. Will you be paying your fees or are you fee exempt? **(required)** ⓘ

Yes, I will be paying my application fees.

[Save and Exit Questionnaire](#)

[Next](#)

Important: This information is for reference only and no immigration decision will be made based on your answers. If you choose to apply, your application will be considered by an immigration officer in accordance with the Immigration and Refugee Protection Act, without regard to any outcome you attain through this questionnaire. [Read the full notice](#)

Date modified: 2023-11-14

Indicate that you will be paying application fees. Click "next."

Find out if you're eligible to apply

Are you able to make a digital copy of your documents with a scanner or camera? **(required)** 

Yes

[Save and Exit Quiz/Inventory](#)

[Next](#)

Important: This information is for reference only and no immigration decision will be made based on your answers. If you choose to apply, your application will be considered by an immigration officer in accordance with the Immigration and Refugee Protection Act, without regard to any outcome you attain through this questionnaire. [Read the full notice](#)

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Click “yes,” even if your loved one cannot access a camera or scanner. If you click “no,” you will be asked to submit a paper application. Paper applications require signatures and will be slower to process.

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Find out if you're eligible to apply

Will you be paying your application fees online? To pay online, you can use a credit card (Visa, MasterCard, American Express, JCB, China Union Pay) or a Visa Debit or Debit MasterCard. **(required)** ⓘ

Yes

[Save and Exit Questionnaire](#)

[Next](#) ▶

Important: This information is for reference only and no immigration decision will be made based on your answers. If you choose to apply, your application will be considered by an immigration officer in accordance with the Immigration and Refugee Protection Act, without regard to any outcome you attain through this questionnaire. [Read the full notice](#)

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Indicate that you will pay your application fees online. Click "next."

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Review your answers

Please review your results and modify your answers if required.

What would you like to do in Canada? Visit	
How long are you planning to stay in Canada? Temporarily - less than 6 months	
Select the code that matches the one on your passport. PSE (Palestinian Authority)	
What is your current country/territory of residence? If you are presently in Canada, you should select Canada. Palestinian Authority (Gaza/West Bank)	
Do you have a family member who is a Canadian citizen or permanent resident and is 18 years or older? Yes	
What is your date of birth? November 25, 1987	
Have you lived in Canada as a permanent resident or landed immigrant? No	

Review your answers for accuracy. If you need to make a correction to any of your answers, click the pencil icon. Scroll to the bottom of the page and click "continue."

Submitting your application

On the screen, you will be asked to upload the documents for your application. Please do not use your browser's navigation buttons, "Back" and "Forward", as they will not work properly within this application.

Step 1: Use your account You must be logged into your own account to submit an application. You cannot use another person's account.

Step 2: Save your application If you select the exit button, your information will be saved and you will return to your account home page. You can continue your application at any time by logging into your account and selecting the e-Application link under the In-Progress section. Please note that you have 60 days to submit your online application. The number of days remaining to submit your application appears in your account home page. If your application is not submitted within 60 days, it will automatically be deleted.

Scroll down to the bottom of this page and click "continue."

[Home](#) > [Online Services](#)

Your document checklist

Your documents

This is the list of documents you need to submit in order to apply. You cannot proceed until each file has been uploaded. Select the question mark button to learn more about each document.

[Are you having difficulty downloading a form?](#)

Versions of application forms for study permits and work permits dated November 2013 (11-2013), or later, and applications for temporary resident visas dated March 2014 (03-2014), or later, can only be uploaded to the IRCC Portal.

Note: You are responsible for ensuring that the documents you submit are correct. Carefully review the documents you have attached to this application. A decision concerning your application will be made based upon the information you submit. You will not be able to make changes to your application once it has been submitted. Please ensure that you scan and attach all relevant documents to your online submission. Any documents received by mail related to this application will not be considered.

Application Form(s)

Application Form(s)

Details	Document name
Not provided	Application for Visitor Visa (Temporary Resident Visa) Made Outside of Canada (IMM5257) (required)

Click on "Application for Visitor Visa" to download the application form. **All immigration forms can only be opened using Adobe Acrobat Reader or Foxit Viewer. You cannot open them on your web browser.**

Supporting documents

Supporting documents

Details	Document name	Instructions	Options
Not provided	Representative's Submission Letter (required)	?	
Not provided	Passport (required)	?	
Not provided	Invitation Letter (required)	?	
Not provided	Proof of Financial Resource of Supporter (required)	?	
Not provided	Use of Representative (IMM5476) (required)	?	
Not provided	Proof of Means of Financial Support (required)	?	
Not provided	Digital photo (required)	?	
Not provided	Family Information (IMM5645) (required)	?	

Optional documents

Optional documents

Details	Document name	Instructio
Not provided	Schedule 1 - Application for a Temporary Resident Visa Made Outside Canada (IMM 5257)	?
Not provided	Client Information	?

Fees

Fees

Application	Quantity	Price (CAD) per unit	Total (CAD)
Visitor (includes SE, ME and EXT)	1	\$100	\$100
Biometrics Fee	1	\$85	\$85

The fee shown is an estimate based on the fees in effect on the day that this Personal Reference Code is issued. The actual fees to be paid will be calculated on the date of submission.

Total price (CAD) \$185

[Can I save my application and return to complete it later?](#)

[How do I upload my documents?](#)

[My documents are too large to upload. How do I reduce the file size?](#)

Important: This information is for reference only and no immigration decision will be made based on your answers. If you choose to apply, your application will be considered by an immigration officer in accordance with the Immigration and Refugee Protection Act, without regard to any outcome you attain through this questionnaire. [Read the full notice.](#)

Date modified:

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There are limited funds to cover application fees if your family cannot afford them easily - please write to gazafamilyreunificationproject@gmail.com for more information.

PART III: APPLICATION FORMS

IRCC provides instructions on how to apply for a visitor visa. [Guide 5256 - Applying for a visitor visa](#) can be consulted in addition to our instructions below.

1. Application for Visitor Visa Outside Canada (IMM 5257)

This is a required form. It does not require a handwritten signature.

Download this form [here](#). When asked “What are you looking for,” select “a form or a checklist.” Search for this form: “IMM 5257”

You must download the form and save it on your computer (not a tablet or a cellphone). It must be opened in Adobe Acrobat Reader, as the forms cannot be edited on in your internet browser. Adobe Acrobat Reader [can be downloaded for free here](#).

[You can find detailed instructions on downloading and opening immigration forms here.](#)

Page 1, Question 1: UCI.

If your loved one has applied previously to come to Canada, they will have a UCI number. If you know this number, enter in this field. If you do not know this number, leave it blank.

Page 1, Question 2: I want service in

Indicate whether you want service in English or in French.

Page 1, Question 3: Visa requested

Please select “visitor visa.”

Personal Details, Page 1, Question 1

Enter your loved one’s family name(s) (last name) as shown on passport.
Enter your loved one’s given name(s) (first name) as shown on passport.

Personal Details, Page 1, Question 2

Have you ever used any other name (e.g. nickname, maiden name, alias, etc?)

If you have ever used another name, including a nickname or maiden name (name before marriage), indicate “yes.” Write the other name in the “family name” and “given name” fields.

If you have never used another name, indicate “no.”

Personal Details, Page 1, Question 3: Sex

Indicate the biological sex of your loved one.

Personal Details, Page 1, Question 4: Date of birth

Indicate the birthday of your loved one.

Personal Details, Page 1, Question 5: Place of birth

Indicate the city of birth and the country of birth.

Personal Details, Page 1, Question 6: Citizenship

Indicate the citizenship your loved one holds.

Personal Details, Page 1, Question 7: Current country or territory of residence

Indicate where your loved one currently lives. Indicate the status they hold in their country of residence (if in Gaza, indicate “citizen.”)

Personal Details, Page 1, Question 8: Previous countries of residence

If your loved one has lived in another country (apart from Palestine) for more than six months, please indicate where they lived, what status they held in that country, and the dates they lived there.

Personal Details, Page 1, Question 9: Country or territory where applying

If your loved one is in Gaza, indicate “yes.” If they are in a third country, indicate “no” and indicate which country they are in, the status they hold in that country and the dates of their residence there.

Personal Details, Page 1, Question 10: Marital status

At question a) indicate your loved one's marital status.

If your loved one is married or in a common law relationship (living with a romantic partner for a year or more), indicate the date the marriage or relationship began at b).

If your loved one is married or in a common law relationship (living with a romantic partner for a year or more), indicate the name of the spouse or partner at c).

Personal Details, Page 2, Question 11: Past marital status

If your loved one was married but is not anymore or used to live with a romantic partner for one year or more (common law partnership), indicate "yes" at a).

If the answer to a) is "yes" provide the first name and last name of the previous partner or spouse at b)

If the answer to a) is "yes" provide the date of birth of the previous partner or spouse at c)

If the answer to a) is "yes" please indicate the type of relationship (marriage or common law partnership meaning living with a romantic partner for one year or more) at d), followed by the start date and end date of the marriage or relationship.

Languages, Page 2, Question 1: Languages

Please indicate the language they speak best at a).

Please indicate whether your loved one can communicate in English, French, both English and French, or neither at b).

If your loved one can communicate in English and French, please indicate which language they speak more easily at c)

If your loved one has taken one of the listed formal language tests (IELTS or CELPIP or TEF language test), please indicate "yes" at d).

Passport, Page 2: Passport

Question 1: Please input the passport number of your loved one if they have one. This number is usually found on the page of the passport with the photo and biographical information. If they do not have a passport, please XXXXXX and note in representative's submission letter.

Question 2: If they hold a passport issued by the Palestinian Authority, please list "Palestinian Authority". If they hold a passport from any other country, indicate the country who issued the passport.

Questions 3 and 4: Please indicate the issue date and expiry date of the passport.

Question 5: Although it is unlikely that your loved one holds a Taiwanese passport, if they do, please indicate so here.

Question 6: Although it is unlikely that your loved one holds a National Israeli passport, if they do, please indicate so here.

National Identity Document, Page 2: National Identity Document (Green ID Card)

Question 1: Please indicate whether your loved one has a green ID card.

Question 2: If your loved one holds a green ID card, provide the card number.

Question 3: If your loved one holds a green ID card, indicate the country of issue.

Questions 4 and 5: If your loved one holds a green ID card, please provide the issue date and expiry date.

US PR Card, Page 2: US Green Card

Question 1: Please indicate whether your loved one has a green card.

Question 2: If your loved one has a green card, provide the document number.

Question 3: If your loved one has a green card, provide the expiry date.

Contact Information, Page 2: Contact Information

Question 1: Please provide your Canadian address as the mailing address.

Question 2: Please provide your loved one's address in Gaza as the residential address (even if their home address is no longer accessible to them).

Questions 3 and 4: Please provide 1-2 valid phone numbers - these can be the phone numbers of Canadian family members.

Question 5: If you do not have a fax number, leave this field empty.

Question 6: Enter an email address that is regularly monitored.

Details of Visit to Canada, Page 3

Question 1: Indicate "other" at a). Then write "Rafah Crossing Evacuation" at b).

Question 2: Indicate how long you plan to stay. Indicate the date of submission as the start date. Indicate six months from the date of submission as the end date.

Question 3: Indicate funds available for your loved one's stay in Canada. You can provide an estimate based on the level of financial support you and other family members can provide over the course of six months. This should be a rough estimate of current cash savings as well as a note in the letter of invitation and representative's submission letter stating that you will continue to support them through ongoing employment income.

Question 4: Provide your name and address in Canada, and indicate your relationship to your loved one in Gaza.

Education, Page 3

If your loved one has post-secondary education (meaning university, college or apprenticeship), indicate "yes."

If your loved one has post-secondary education (meaning university, college or apprenticeship), also indicate the years of study, the field of study, the name of the school, and the city and country of the school.

Employment, Page 3

Please indicate your employment history for the past ten years. Please indicate periods of time spent unemployed, studying, or in retirement. If your loved one is retired, also

provide the employment history 10 years before retirement (the entire 10 year period must be accounted for). If you are not sure about the dates or locations, please enter your best estimate.

Background Information, Page 4

This section must be filled out if your loved one is 18 years old or older.

Section 1, a: If your loved one or their family member has had tuberculosis in the last two years, indicate “yes.” If your loved one has been in close contact with a person with tuberculosis in the last two years, indicate “yes.”

Section 1, b: If your loved one has a physical/mental disorder that requires health and social services in Canada **apart** from medication, indicate “yes.”

Section 1, c: If you answered yes to a) or b) give 1-2 sentences of explanation and the name of the family member.

Section 2, a: If your loved one has been in Canada before and has stayed past the validity of their visa and/or worked or studied without authorization, indicate “yes.”

Section 2, b: If your loved one has been refused a visa/permit, denied entry or ordered to leave Canada, indicate “yes.” If your loved one has been refused a visa/permit, denied entry or ordered to leave any country, indicate “yes.”

Section 2, c: If your loved one applied to enter or remain in Canada in the past, indicate “yes.”

Section 2, d: If you answered yes to questions a-c, give 1-2 sentences of explanation and **seek legal advice.**

Section 3, a: If your loved one has ever committed, been arrested for, been charged with, or been convicted of a criminal offence in any country, indicate “yes.”

Section 3, b: If the answer to a) is “yes,” please provide details and **seek legal advice.**

Section 4, a: If your loved one ever served in any military, militia, civil defence unit, security organization or police force (including non-obligatory national service, reserve or volunteer units), indicate “yes” and **seek legal advice.**

Section 5: If your loved one has ever been a member of or associated with a political party, group, or organization that engaged or advocated violence for achieving political or religious objectives or which has been associated with criminal activity, indicate “yes” and **seek legal advice**.

Section 6: If your loved one ever witnessed/participated in the mistreatment of prisoners/civilians, looting, or desecration of religious buildings, indicate “yes” and **seek legal advice**.

Page 5, Signature

If you and your loved one consent to being contacted by Immigration, Refugees and Citizenship Canada/Citizenship and Immigration Canada for performance reviews and research, indicate “yes.”

For “signature of Applicant,” please type in the name of your loved one as follows:

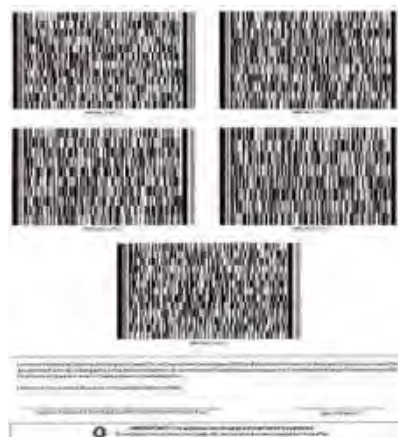
[Name of loved one] per [Your name]

Validate

Click “validate” to complete the form. If all fields have been filled out properly, the “validate” button will create barcodes at the end of the form. Any missing information will be highlighted. You will not be able to validate the form until you have completed all of the required boxes.

You can make changes to the form once it has been successfully validated. You will need to validate the form again after your changes have been made. Remember to save the updated version and to upload the final version.

Once the form has been successfully validated, you should see a barcode that looks like this:



When the form has been validated successfully, you can upload the final version to your GCKey account.

If you don't see barcodes after validating your form or you are not able to upload your validated form, refer to the IRCC Help Centre pages [here](#) and [here](#).

What do I do if I am missing information or a question does not apply to my loved one?

Some questions on the IMM 5257 are mandatory. You will not be able to validate the form without completing them. If you do not validate the form, you will not be able to upload it to your GCKey account.

If the missing information is required, you will have to fill out the box with something! **Make sure that you keep track of any information that you have entered for the purpose of validating the form and explain it in your representative's submission letter!** For example, if you entered an approximate date on the form because you are uncertain of the exact date, you should write in your representative letter "On the IMM 5257, I wrote that [name of loved one] attended the Islamic University of Gaza. She cannot remember the exact dates that she attended, so we have provided approximate dates of September 1985 to June 1988."

What do I do if I cannot fit all of the required information onto the form?

Remember that it is very important that the forms are complete and accurate! This means that you must answer all of the questions completely, even if you do not have space on the form!

If you run out of space to answer the questions on the form, you should continue answering the questions on another page. Make sure that you put the form number and the name of the applicant at the top of the page. Indicate what questions you are responding to. This page can be added to your representative letter. You will have to save them as one document and upload the document to your GCKey account.

We have provided a template for additional information below. You can download the Word document to edit with your personal information [here](#).

IMM 5257 Additional Information

*To use this template, enter your loved one's name and UCI.
Replace the highlighted text.
Delete any parts of this template that you do not need.*

Applicant's Name:
Applicant's UCI:

I am providing additional information for Question [replace with question #]

[add information here]

I am providing additional information for Question [replace with question #]

[add information here]

I am providing additional information for Question [replace with question #]

[add information here]

I am providing additional information for Question [replace with question #]

[add information here]



APPLICATION FOR VISITOR VISA (TEMPORARY RESIDENT VISA)

If you need more space for any section, print out an additional page containing the appropriate section, complete and submit it with your application.

1 UCI	2 * I want service in	3 * Visa requested	OFFICE USE ONLY Validated
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PERSONAL DETAILS

1 Full name *Family name (as shown on your passport or travel document)	Given name(s) (as shown on your passport or travel document)
---	--

2 Have you ever used any other name (e.g. Nickname, maiden name, alias, etc.)? Family name	<input type="checkbox"/> * No <input type="checkbox"/> * Yes Given name(s)
--	---

3 *Sex	4 * Date of birth YYYY MM DD	5 Place of birth * City/Town	* Country or Territory
---------------	--	--	------------------------

6 *Citizenship	
-----------------------	--

7 Current country or territory of residence:				
Country or Territory	Status	Other	From	To
*	*		YYYY-MM-DD	YYYY-MM-DD

8 Previous countries or territory of residence: During the past five years have you lived in any country or territory other than your country of citizenship or your current country or territory of residence (indicated above) for more than six months?	<input type="checkbox"/> * No <input type="checkbox"/> * Yes			
Country or Territory	Status	Other	From	To
			YYYY-MM-DD	YYYY-MM-DD
			YYYY-MM-DD	YYYY-MM-DD

9 Country or Territory where applying: Same as current country or territory of residence? <input type="checkbox"/> * No <input type="checkbox"/> * Yes				
Country or Territory	Status	Other	From	To
			YYYY-MM-DD	YYYY-MM-DD

10 * a) Your current marital status	b) (If you are married or in a common-law relationship) Provide the date on which you were married or entered into the common-law relationship	Date YYYY-MM-DD
--	--	--------------------

c) Provide the name of your current Spouse/Common-law partner Family name	Given name(s)
--	---------------

FOR OFFICE USE ONLY - DO NOT WRITE IN THIS SPACE

This form is made available by Immigration, Refugees and Citizenship Canada and is not to be sold to applicants.

Applicant Name	Date of Birth
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PERSONAL DETAILS (CONTINUED)

11 a) Have you previously been married or in a common-law relationship? <input type="checkbox"/> * No <input type="checkbox"/> * Yes			
b) Provide the following details for your previous Spouse/Common-law Partner:			
Family name	Given name(s)		
c) Date of birth YYYY MM DD	d) Type of relationship	From YYYY-MM-DD	To YYYY-MM-DD

LANGUAGE(S)

1 *a) Native language/Mother Tongue	*b) Are you able to communicate in English and/or French? <input type="checkbox"/> *No <input type="checkbox"/> *Yes	c) In which language are you most at ease?
d) Have you taken a test from a designated testing agency to assess your proficiency in English or French? <input type="checkbox"/> *No <input type="checkbox"/> *Yes		

PASSPORT

1 * Passport number	2 * Country or territory of issue	3 * Issue date YYYY-MM-DD	4 * Expiry date YYYY-MM-DD
5 * For this trip, will you use a passport issued by the Ministry of Foreign Affairs in Taiwan that includes your personal identification number? <input type="checkbox"/> *No <input type="checkbox"/> *Yes			
6 * For this trip, will you use a National Israeli passport? <input type="checkbox"/> *No <input type="checkbox"/> *Yes			

NATIONAL IDENTITY DOCUMENT

1 Do you have a national identity document? <input type="checkbox"/> * No <input type="checkbox"/> * Yes			
2 Document number	3 Country or territory of issue	4 Issue date YYYY-MM-DD	5 Expiry date YYYY-MM-DD

US PR CARD

1 Are you a lawful Permanent Resident of the United States with a valid alien registration card (green card)? <input type="checkbox"/> * No <input type="checkbox"/> * Yes	
2 Document number	3 Expiry date YYYY-MM-DD

CONTACT INFORMATION**If submitting your application by mail:**

- All correspondence will go to this address unless you indicate your e-mail address below.
- Indicating an e-mail address will authorize all correspondence, including file and personal information, to be sent to the e-mail address you specify.
- If you wish to authorize the release of information from your application to a representative, indicate their e-mail and mailing address(es) in this section and on the IMM5476 form.

1 Current mailing address						
P.O. box	Apt/Unit	Street no.	* Street name			
* City/Town	* Country or Territory	Province/State	Postal code	District		
2 Residential address Same as mailing address? <input type="checkbox"/> * No <input type="checkbox"/> * Yes						
Apt/Unit	Street no.	Street name			City/Town	
Country or Territory	Province/State	Postal code	District			
3 Telephone no. <input type="checkbox"/> Canada/US <input type="checkbox"/> Other				4 Alternate Telephone no. <input type="checkbox"/> Canada/US <input type="checkbox"/> Other		
Type	Country Code	No.	Ext.	Type	Country Code	No. Ext.
5 Fax no. <input type="checkbox"/> Canada/US <input type="checkbox"/> Other				6 E-mail address		
	Country Code	No.	Ext.			

Applicant Name	Date of Birth
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DETAILS OF VISIT TO CANADA

<p>1 * a) Purpose of my visit</p>	<p>b) Other</p>		
<p>2 Indicate how long you plan to stay</p>	<p>* From YYYY-MM-DD</p>	<p>* To YYYY-MM-DD</p>	<p>3 * Funds available for my stay (CAD)</p>
<p>4 Name, address and relationship of any person(s) or institution(s) I will visit:</p>			
<p>* Name</p>			
<p>1</p>	<p>Relationship to me</p>	<p>* Address in Canada</p>	
<p>Name</p>			
<p>2</p>	<p>Relationship to me</p>	<p>Address in Canada</p>	

EDUCATION

Have you had any post secondary education (including university, college or apprenticeship training)? * No * Yes

If you answered "yes", give full details of your highest level of post secondary education.

<p>1</p>	<p>From YYYY MM</p>	<p>Field of study</p>	<p>School/Facility name</p>	
	<p>To YYYY MM</p>	<p>City/Town</p>	<p>Country or Territory</p>	<p>Province/State</p>

EMPLOYMENT

Give details of your employment for the past 10 years, including if you have held any government positions (such as civil servant, judge, police officer, mayor, Member of Parliament, hospital administrator, employee of a security organization). Do not leave gaps. If retired, not working or studying, please indicate. If you are retired, please provide the 10 years before your retirement.

<p>1</p>	<p>From * YYYY To * MM</p>	<p>* Current Activity/Occupation</p>	<p>* Company/Employer/Facility name</p>	
		<p>* City/Town</p>	<p>* Country or Territory</p>	<p>Province/State</p>
<p>2</p>	<p>From YYYY To MM</p>	<p>Previous Activity/Occupation</p>	<p>Company/Employer/Facility name</p>	
		<p>City/Town</p>	<p>Country or Territory</p>	<p>Province/State</p>
<p>3</p>	<p>From YYYY To MM</p>	<p>Previous Activity/Occupation</p>	<p>Company/Employer/Facility name</p>	
		<p>City/Town</p>	<p>Country or Territory</p>	<p>Province/State</p>

Applicant Name	Date of Birth
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BACKGROUND INFORMATION

You must complete this section if you are 18 years of age or older.

1 a) Within the past two years, have you or a family member ever had tuberculosis of the lungs or been in close contact with a person with tuberculosis? No Yes

b) Do you have any physical or mental disorder that would require social and/or health services, other than medication, during a stay in Canada? No Yes

c) If you answered "yes" to question 1a) or 1b), please provide details and the name of the family member (if applicable).

2 a) Have you ever remained beyond the validity of your status, attended school without authorization or worked without authorization in Canada? No Yes

b) Have you ever been refused a visa or permit, denied entry or ordered to leave Canada or any other country or territory? No Yes

c) Have you previously applied to enter or remain in Canada? No Yes

d) If you answered "yes" to question 2a), 2b), or 2C please provide details.

3 a) Have you ever committed, been arrested for, been charged with or convicted of any criminal offence in any country or territory? No Yes

b) If you answered "yes" to question 3a) above, please provide details.

4 a) Did you serve in any military, militia, or civil defence unit or serve in a security organization or police force (including non obligatory national service, reserve or volunteer units)? No Yes

b) If you answered yes to question 4a), please provide dates of service and countries or territories where you served.

5 Are you, or have you ever been a member or associated with any political party, or other group or organization which has engaged in or advocated violence as a means to achieving a political or religious objective, or which has been associated with criminal activity at any time? No Yes

6 Have you ever witnessed or participated in the ill treatment of prisoners or civilians, looting or desecration of religious buildings? No Yes

If you answered "yes" to any of questions 3 to 6 above, or upon request of a visa officer, you MAY BE REQUIRED to fill out IMM 5257 Schedule 1.

Applicant Name	Date of Birth
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SIGNATURE

Citizenship and Immigration Canada (CIC), or an organization at CIC's request, may want to contact you in the future to ask you about any services you received from CIC prior to the application process (such as participation in an information forum), during the application process (including the application process itself as well as orientation or accreditation services), and services received after arriving in Canada (including settlement, integration and citizenship). CIC will use this information, along with the information provided by other individuals, for research, performance measurement or evaluation purposes. CIC will not use this information to make any decisions about you personally.

Do you consent to be contacted by CIC, or an organization at CIC's request, in the future? (Y/N) No Yes

I consent to the release to Citizenship and Immigration Canada (CIC) and Canada Border Services Agency (CBSA) of all records and information for the purpose of processing my request that any government authority, including police, judicial and state authorities in all countries in which I have lived may possess about me. This information will be used to evaluate my suitability for admission to Canada or to remain in Canada pursuant to Canadian legislation.

I declare that I have answered all questions in this application fully and truthfully.

Signature of Applicant or Parent/Legal Guardian's for a person under 18 years of age.

Date: YYYY-MM-DD

**IMPORTANT NOTE:**

This application must be signed and dated before it is submitted by mail.

Do not forget to include photos, fees (if applicable) and any other documents required. Review the application guide for more information and verify that you have completed and provided all of the required documents as per the document checklist.

PRIVACY NOTICE

Personal information provided on this form is collected and will be used, disclosed, and retained by Immigration, Refugees and Citizenship Canada (IRCC) under the authority of the Immigration and Refugee Protection Act (IRPA). The personal information provided will be used for the purpose of processing applications. The personal information provided may be disclosed to other federal government institutions and third parties including law enforcement bodies, provincial/territorial governments and/or foreign governments for the purpose of validating identity, eligibility and admissibility.

The personal information collected on an application, and other information collected in support of an application, may be used for advanced analytics, automation, and other technologies to support processing of applications and decision making, including your application. Personal Information, including from advanced analytics, automation, and other technologies, may also be used for purposes including research, statistics, program and policy evaluation, internal audit, compliance, risk management, strategy development and reporting.

Where biometrics are provided in support of an application, the fingerprints collected will be stored and shared with the RCMP. The fingerprint record may also be disclosed to law enforcement agencies in Canada in accordance with subsection 13.11(1) of the Immigration and Refugee Protection Regulations. The information may be used to establish or verify the identity of a person in order to prevent, investigate, or prosecute an offence under any law of Canada or a Province. This information may also be used to establish or verify the identity of an individual whose identity cannot reasonably be otherwise established or verified because of physical or mental condition. Canada may also share immigration information related to biometric records with foreign governments with whom Canada has an agreement or arrangement.

Failure to complete the form in full may result in a delay or the application not being processed. The Privacy Act gives individuals the right of access to, protection, and correction of their personal information. Further details are available in [Info Source](#). If you are not satisfied with the manner in which IRCC handles your personal information, you may exercise your right to file a complaint to the [Office of the Privacy Commissioner of Canada](#). The collection, use, disclosure and retention of your personal information is further described in IRCC's personal information bank - IRCC PPU 068.

2. Family Information Form (IMM 5645)

This is a required form. It does not require a handwritten signature.

Download this form [here](#). When asked “What are you looking for,” select “a form or a checklist.” Search for this form: “IMM 5645”

You must download the form and save it on your computer (not a tablet or a cellphone). It must be opened in Adobe Acrobat Reader, as the forms cannot be edited on in your internet browser. [Adobe Acrobat Reader can be downloaded for free here.](#)

[You can find detailed instructions on downloading and opening immigration forms here.](#)

Page 1, Type of Application: Select “visitor”

Section A, Applicant: Enter the name of your loved one, as well as their marital status, date of birth, country of birth, present address and present occupation. Write the name in Arabic (using Arabic characters) and in English.

Section A, Spouse or Common Law Partner: Enter the name of the spouse or common law partner of your loved one, as well as their marital status, date of birth, country of birth, present address and present occupation. Please also indicate whether the spouse or common law partner will accompany your loved one to Canada. Write the name in Arabic (using Arabic characters) and in English.

If your family member does not have a spouse or common-law partner write "n/a" or "not applicable."

Section A, Mother: Enter the name of the mother of your loved one, as well as their marital status, date of birth, country of birth, present address and present occupation. Please also indicate whether the spouse or common law partner will accompany your loved one to Canada. Write the name in Arabic (using Arabic characters) and in English.

Section A, Father: Enter the name of the father of your loved one, as well as their marital status, date of birth, country of birth, present address and present occupation. Please also indicate whether the spouse or common law partner will accompany your loved one to Canada. Write the name in Arabic (using Arabic characters) and in English.

Section B, Children: Please indicate the name, marital status, date of birth, country of birth, present address and present occupation of all children, including adopted and stepchildren regardless of their age or place of residence. Indicate whether the child is a

son, daughter, adopted son, adopted daughter, stepson, stepdaughter, etc. If you care for a child that is not your biological child and not adopted or a stepchild, write “de facto dependent.” Indicate whether the child will accompany your loved one to Canada. Write the name in Arabic (using Arabic characters) and in English.

If your loved one does not have any children, write "n/a" or "not applicable" in this section.

Page 2, Section C, Brothers and Sisters: Enter the names of the brothers and sisters of your loved one, as well as their marital status, date of birth, country of birth, present address and present occupation. Please also indicate whether the brother or sister will accompany your loved one to Canada. Write the name in Arabic (using Arabic characters) and in English.

If your loved one does not have any brothers or sisters, write "n/a" or "not applicable" in this section.

This form does not need to be signed and dated.

If you run out of space to answer the questions on the form, you should continue answering the questions on another page. Make sure that you put the form number and the name of the applicant at the top of the page. Indicate what questions you are responding to. This page can be added to your representative letter. You will have to save them as one document and upload the document to your GCKey account.

We have provided a template for additional information below. You can download the Word document to edit with your personal information [here](#).

If you put information on the forms that is not correct or is incomplete (for example, if you do not know someone's exact date of birth or death and provided an approximate date), clearly explain why in the representative's submission letter. If there are any discrepancies or (for example, dates, the spelling of names), in any of the supporting documents, explain them in the representative's submission letter.

Addendum to IMM 5645 Additional Family Information

*To use this template, enter your loved one's name and UCI.
Enter the relevant information.*

You can create additional lines in the tables if needed.

Delete any parts of this template that you do not need.

Applicant's Name:

Applicant's UCI:

Section B: Children

Name	Relationship	Marital Status	Date of Birth (YYYY-MM-DD)	Country or Territory of Birth	Present Address (If deceased give city/town, country and date)	Present Occupation	Will Accompany You to Canada (Yes or No)

Section C: Brothers and Sisters

Name	Relationship	Marital Status	Date of Birth (YYYY-MM-DD)	Country or Territory of Birth	Present Address (If deceased give city/town, country and date)	Present Occupation	Will Accompany You to Canada (Yes or No)



FAMILY INFORMATION

Type of application: Visitor Worker Student Other

Complete ALL names in English and in your native language (for example, Arabic, Cyrillic, Chinese, Chinese commercial/telegraphic code, Korean, or Japanese characters). Include ALL family members even if they are not accompanying you. If you need more space for any section, print out an additional page containing the appropriate section, complete and submit it with your application.

BEFORE YOU START, READ THE INSTRUCTION GUIDE, TYPE OR PRINT IN BLACK INK.

SECTION A

Name	Relationship SEE NOTE 1	Date of birth (YYYY-MM-DD)	Present address (if deceased: give city/town, country and date)	Will accompany you to Canada? YES NO	
	Applicant				
Marital status:		Country of birth:	Present occupation:		
	Spouse or common-law partner			<input type="checkbox"/>	<input type="checkbox"/>
Marital status:		Country of birth:	Present occupation:		
	Mother			<input type="checkbox"/>	<input type="checkbox"/>
Marital status:		Country of birth:	Present occupation:		
	Father			<input type="checkbox"/>	<input type="checkbox"/>
Marital status:		Country of birth:	Present occupation:		

NOTE 1: If no spouse or common-law partner is listed in Section A, read and sign below.

I certify that I do not have a spouse or a common-law partner.

Signature: _____ Date (YYYY-MM-DD) _____

SECTION B - CHILDREN (Include ALL sons and daughters, including ALL adopted and step-children, regardless of age or place of residence)

Name	Relationship SEE NOTE 2	Date of birth (YYYY-MM-DD)	Present address (if deceased: give city/town, country and date)	Will accompany you to Canada? YES NO	
				<input type="checkbox"/>	<input type="checkbox"/>
Marital status:		Country of birth:	Present occupation:		
				<input type="checkbox"/>	<input type="checkbox"/>
Marital status:		Country of birth:	Present occupation:		
				<input type="checkbox"/>	<input type="checkbox"/>
Marital status:		Country of birth:	Present occupation:		
				<input type="checkbox"/>	<input type="checkbox"/>
Marital status:		Country of birth:	Present occupation:		

NOTE 2: If no children are listed in Section B, read and sign below.

I certify that I do not have any natural, adopted nor step-children.

Signature: _____ Date (YYYY-MM-DD) _____

SECTION C - BROTHERS AND SISTERS (Include ALL brothers and sisters, ALL half-brother and sister and stepbrother and sister.)

Name	Relationship SEE NOTE 2	Date of birth (YYYY-MM-DD)	Present address (if deceased: give city/town, country and date)	Will accompany you to Canada?	
				YES	NO
				<input type="checkbox"/>	<input type="checkbox"/>
Marital status:		Country of birth:	Present occupation:		
				<input type="checkbox"/>	<input type="checkbox"/>
Marital status:		Country of birth:	Present occupation:		
				<input type="checkbox"/>	<input type="checkbox"/>
Marital status:		Country of birth:	Present occupation:		
				<input type="checkbox"/>	<input type="checkbox"/>
Marital status:		Country of birth:	Present occupation:		
				<input type="checkbox"/>	<input type="checkbox"/>
Marital status:		Country of birth:	Present occupation:		
				<input type="checkbox"/>	<input type="checkbox"/>
Marital status:		Country of birth:	Present occupation:		

SECTION D - CERTIFICATION

I certify that the information contained in this document is complete, accurate and factual. I also realize that once this document has been completed and signed that it will form part of my Immigration Record and will be used to verify my family details on future applications.

Signature: _____

Date (YYYY-MM-DD) _____

Personal information provided on this form is collected by Immigration, Refugees, and Citizenship Canada (IRCC) under the authority of the *Immigration and Refugee Protection Act* (IRPA). The personal information provided will be used for the purpose of processing an application. The personal information provided may be disclosed to other federal government institutions, law enforcement bodies, provincial/territorial governments, foreign governments for the purpose of validating identity, eligibility and admissibility. The personal information may also be disclosed to medical practitioners for the purpose of validating identity and eligibility.

Personal information may also be used for other purposes including research, statistics, program and policy evaluation, internal audit, compliance, risk management, subsequent program eligibility, and strategy development and reporting.

Failure to complete the form in full may result in a delay or the application not being processed. *The Privacy Act* gives individuals the right of access to, protection, and correction of their personal information. If you are not satisfied with the manner in which IRCC handles your personal information, you may exercise your right to file a complaint to the Office of the Privacy Commissioner of Canada. The collection, use, disclosure and retention of your personal information is further described in IRCC's Personal Information Bank – IRCC PPU 013, 051, 068.

3. Schedule 1: Application for Temporary Residence (IMM 5257b_1)

This form is only required for some applicants.

We recommend that individuals who have to complete Schedule 1 get legal advice from an experienced immigration lawyer.

Who must complete the Schedule 1: Application for Temporary Residence?

This document is required only if you answer “Yes” to any of the following questions: 3, 4, 5 or 6 in the "Background Information" section of the *"Application to change of conditions, extend my stay or remain in Canada as a student" [IMM5709]* form:

Question 3 – If your loved one has ever committed, been arrested for, been charged with, or been convicted of a criminal offence in any country.

Question 4 – If your loved one has ever served in any military, militia, civil defence unit, security organization or police force (including non-obligatory national service, reserve, or volunteer units).

Question 5 – If your loved one has ever been a member of or associated with any political party, group, or organization that engaged or advocated violence for achieving political or religious objectives or which has been associated with criminal activity.

Question 6 – If your loved one ever witnessed or participated in the mistreatment of prisoners or civilians, looting or desecration of religious buildings.

Download this form [here](#). When asked “What are you looking for,” select “a form or a checklist.” Search for this form: “IMM 5257 SCH1”

You must download the form and save it on your computer (not a tablet or a cellphone). It must be opened in Adobe Acrobat Reader, as the forms cannot be edited on in your internet browser. [Adobe Acrobat Reader can be downloaded for free here.](#)

You can find detailed instructions on downloading and opening immigration forms [here](#).

Schedule 1: Application for Temporary Residence (IMM 5257b_1)

Page 1, Indicate whether you are the principal applicant or the spouse, common-law partner or dependent child aged 18 years or older of the principal applicant

- If there is only one applicant, they are the principal applicant
- If there are multiple applicants, the principal applicant is the person who has been selected as the family representative

-

Page 1, Question 1:

Enter your loved one's family name(s) (last name) as shown on passport.

Enter your loved one's given name(s) (first name) as shown on passport.

Page 1, Question 2: Date of birth

Indicate the birthday of your loved one.

Page 1, Question 3: UCI

If your loved one has applied previously to come to Canada, they will have a UCI number. If you know this number, enter in this field. If you do not know this number, leave it blank.

Page 1, Question 4: Military Service

If your loved one has ever served in any military, militia, or civil defence unit or served in any security organization or police force (including non-obligatory national service, reserve, or volunteer units), you must provide details:

- The dates that the service started and ended (month and year)
- The location or place where they were stationed, including the province and country or territory

Page 1, Question 5: Mistreatment of Prisoners or Civilians, Looting or Desecration of Religious Buildings

If your loved one has ever witnessed or participated in the ill treatment of prisoners or civilians, the looting or desecration of religious buildings, you must provide details:

- The dates that this started and ended (month and year)
- The location or place where this occurred, including the province and country or territory
- An explanation of what your loved one witnessed or participated in

Page 2, Question 6: Membership or Association with Originations

If your loved one has ever been a member or associated with any political party or other group or organization which has engaged in or advocated violence as a means to achieving political or religious goals or has been associated with criminal activity, you must provide details

- When they joined the organization (month and year)
- When they left the organization (if applicable)
- The name of the organization
- The position they held within the organization and/or their activities in the organization
- The location of the organization

Page 2, Question 7: Government Positions

If your loved one has ever held any government positions, such as a civil servant, judge, police officer, elected official, or hospital administrator, you must provide details:

- The dates the employment started and ended (month and year)
- The country or territory where they were employed
- The level of government that employed them
 - o Federal (national) government
 - o Provincial or state government
 - o Regional government
 - o Municipal (city or town) government
- The department or branch of government they worked for
- Their job

Page 2, Question 8: Previous Travel

If your loved one has travelled to any country or territory other than their country of citizenship or the country they live in **since they turned 18 OR during the past five years** (this means if your loved one is older than 23 years old, you will be filling out travel details for the past five years) you must provide details.

- The dates of travel (month and year)
- The country they travelled to
- The location in the country they travelled to
- The purpose of travel



6 Membership or Association with Organizations

Are you, or have you ever been a member or associated with any political party, or other group or organization which has engaged in or advocated violence as a means to achieving a political or religious objective, or which has been associated with criminal activity at any time? Do not use abbreviations.

*No *Yes ► Give the following details:

From YYYY MM	To YYYY MM	Name of organization	Activities and/or positions held within organization	Province	Country or Territory	
						[-]
						[-]
						[-]
						[-]

Add more rows ► [+]

7 Government Positions

Have you ever held any government positions (such as civil servant, judge, police officer, mayor, member of parliament, hospital administrator)? Do not use abbreviations.

*No *Yes ► Give the following details:

From YYYY MM	To YYYY MM	Country or Territory	Level of jurisdiction (e.g. national, regional, municipal)	Department/Branch	Activities and/or positions held	
						[-]
						[-]
						[-]
						[-]

Add more rows ► [+]

8 Previous Travel

Since the age of 18 or during the past five years, whichever is more recent, have you travelled to any country or territory other than the country of your citizenship or your current country or territory of residence?

*No *Yes ► Give the following details:

From YYYY MM	To YYYY MM	Country or Territory	Location	Purpose of Travel	
					[-]
					[-]
					[-]
					[-]

Add more rows ► [+]

PRIVACY NOTICE

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The personal information collected on an application, and other information collected in support of an application, may be used for advanced analytics, automation, and other technologies to support processing of applications and decision making, including your application. Personal information, including from advanced analytics, automation, and other technologies, may also be used for purposes including research, statistics, program and policy evaluation, internal audit, compliance, risk management, strategy development and reporting.

Where biometrics are provided in support of an application, the fingerprints collected will be stored and shared with the RCMP. The fingerprint record may also be disclosed to law enforcement agencies in Canada in accordance with subsection 13.11(1) of the Immigration and Refugee Protection Regulations. The information may be used to establish or verify the identity of a person in order to prevent, investigate, or prosecute an offence under any law of Canada or a Province. This information may also be used to establish or verify the identity of an individual whose identity cannot reasonably be otherwise established or verified because of physical or mental condition. Canada may also share immigration information related to biometric records with foreign governments with whom Canada has an agreement or arrangement.

Failure to complete the form in full may result in a delay or the application not being processed. The Privacy Act gives individuals the right of access to, protection, and correction of their personal information. Further details are available in [Info Source](#). If you are not satisfied with the manner in which IRCC handles your personal information, you may exercise your right to file a complaint to the [Office of the Privacy Commissioner of Canada](#). The collection, use, disclosure and retention of your personal information is further described in IRCC's personal information bank - IRCC PPU 068.

3. Use of a Representative (IMM 5476) OR Use of a Family Representative (IMM 5713)

Fill out the Use of a Representative form (IMM 5476) if you are in Canada and wish to act as your family members' authorized representative. As an authorized representative, you have permission to communicate to Immigration, Refugees and Citizenship Canada (IRCC) and to make decisions regarding your family members' application.

Fill out the Use of a Family Representative (IMM 5713) if you are in Gaza and applying on your own behalf as the representative of your family. As an authorized representative, you have permission to communicate to Immigration, Refugees and Citizenship Canada (IRCC) and to make decisions regarding your family's application.

Use only one of these two forms. They do not require a handwritten signature.

Download the Use of a Representative (IMM 5476) [here](#). When asked "What are you looking for," select "a form or a checklist." Search for: "IMM 5476"

Download the Use of a Family Representative (IMM 5713) [here](#).

You must download the form and save it on your computer (not a tablet or a cellphone). It must be opened in Adobe Acrobat Reader, as the forms cannot be edited on in your internet browser. [Adobe Acrobat Reader can be downloaded for free here.](#)

[You can find detailed instructions on downloading and opening immigration forms here.](#)

Use of Representative (IMM 5476)

Page 1, I am: "appointing a representative."

Section A, Applicant Information, question 1: Provide the last name and first name of your loved one.

Section A, Applicant Information, question 2: Provide the birth date of your loved one. If you are not sure about their birthdate, enter your best estimate.

Section A, Applicant Information, question 3: Leave this field empty.

Section A, Applicant Information, question 4: Provide your loved one's Unique Client Identifier (UCI), if they have one. If they do not have a UCI or you do not know the UCI number, leave this field blank.

Section B, Appointment of Representative, question 5: Enter your own last name and first name.

Section B, Appointment of a Representative, question 6: Tick “friend or family member” to indicate that you are an uncompensated representative who is a friend or family member.

Section B, Page 2, question 7: Provide your own residential address, phone number, and email address.

Section B, question 8: You must sign and date the representative’s declaration. The declaration indicates you understand that your name and contact information are correct and that you accept the responsibility of being appointed to business with Immigration, Refugees, and Citizenship Canada on your loved one’s behalf.

Section C, question 9: If your loved one would like to cancel a representative, please enter the name of the former representative here.

Section D, Page 3, Your Declaration, question 10: Your loved one must sign and date this section of the form. If they cannot sign and date this section, leave it blank.

Use of a Family Representative (IMM 5713)

Section A, Family Member Representative, question 1: Provide your surname(s) and first name(s).

Section A, Family Member Representative, question 2: provide your date of birth.

Section A, Information on the Family Members, question 3: write the name(s) of your family members, their relationship to you, and their date of birth.

Section B, Granting Permission to the Family Member Representative: Please have your family members sign and date the form. If they cannot sign and date this section, leave it blank.

Section C, Declaration of Family Member Representative: You must sign and date this section of the form. If you cannot sign and date this section, leave it blank.

Important note: If you put information on the forms that is not correct or is incomplete, clearly explain why in the representative's submission letter. If there are any discrepancies (for example, dates, the spelling of names), in any of the supporting documents, explain them in the representative's submission letter.



USE OF A REPRESENTATIVE

You do not need to hire a representative, it is your choice. No one can guarantee the approval of your application. All the forms and information that you need to apply are available for free at www.cic.gc.ca.

A representative is someone who has provided advice or guidance to you at any stage of the application process, whether that person received consideration (i.e. compensation) or not. Following the submission of your application, that person may conduct business on your behalf with Immigration, Refugees and Citizenship Canada (IRCC) and the Canada Border Services Agency (CBSA) if you appoint them as your representative by filling out this form. The preceding includes Express Entry submissions. You may have one representative only per application. If you appoint an additional representative, the previous representative will no longer be authorized to conduct business on your behalf and receive information on your case file.

Note: You must use this form to appoint a paid or unpaid representative to conduct business with IRCC or the CBSA on your behalf. You must also use this form to: 1. notify IRCC if your representative's contact information changes, 2. if you wish to cancel the appointment of your current representative and represent yourself, or, 3. if you wish to cancel the appointment of your current representative and appoint a new representative

I am:

- appointing a representative. Complete Sections A, B and D.
- cancelling the appointment of a representative. Complete Section A, C and D.

SECTION A: APPLICANT INFORMATION

1. Your full name

Family name (Surname)	Given name(s)
<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>

2. Your date of birth (YYYY-MM-DD)

3. If you have already submitted your application:

Name of office where the application was submitted	Type of application (permanent residence, extension of study permit, etc.)
<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>

4. Unique Client Identifier (UCI) number (if known)

SECTION B: APPOINTMENT OF REPRESENTATIVE

- I authorize the following individual to serve as my representative and to conduct business on my behalf with Immigration, Refugees and Citizenship Canada and Canada Border Services Agency. **Note:** Even if a representative is being paid or compensated by someone other than you (the applicant), the representative is still considered to be a compensated representative.
- I authorize Immigration, Refugees and Citizenship Canada and Canada Border Services Agency to release information from my case file and that of my dependent children under 18 years of age to my representative. This authorization is in accordance with the *Privacy Act*.
- I am aware that any information which would be subject to exemption, if I had the right of access under the *Privacy Act* or the *Access to Information Act*, will likely not be released.

5. Your representative's full name

Family name (Surname)	Given name(s)
<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>

6. Your representative (tick one box):

(I) is UNCOMPENSATED and is a

- friend or family member
- member of the College of Immigration and Citizenship Consultants (CICC), a Canadian provincial or territorial law society, or the Chambre des notaires du Québec

Which province or territory?	Membership ID number
<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>

- other (please specify)

OR

(II) is, or will be, **COMPENSATED** and is a member in good standing of

the College of Immigration and Citizenship Consultants (CICC)

Membership ID number

a Canadian provincial or territorial law society

Which province or territory?

Membership ID number

the Chambre des notaires du Québec

Membership ID number

7. Your representative's contact information

Name of firm or organization (if applicable)

If student-at-law, write the name of the supervising lawyer

Supervising lawyer membership ID

Mailing address

Apt/Unit

Street no.

Street name

City/Town

Province/State/Territory

Country or territory

Postal code/ZIP

Telephone number

Country Code

Area Code and Telephone number

Fax number

Country Code

Area Code and Telephone number

E-mail address (if applicable)

By indicating your representative's e-mail address, you are hereby authorizing Immigration, Refugees and Citizenship Canada to transmit your file and personal information to this specific email address.

8. Your representative's declaration:

- I declare that the information in Section B is truthful, complete and correct.
- I understand and accept that I am the person appointed by the applicant to conduct business on the applicant or sponsor's behalf with Immigration, Refugees and Citizenship Canada and Canada Border Services Agency.

Signature of representative

Date (YYYY-MM-DD)

SECTION C: CANCEL THE APPOINTMENT OF A REPRESENTATIVE

I withdraw my authorization for this person to serve as my representative, to receive information on my case file and to conduct business on my behalf with Immigration, Refugees and Citizenship Canada and Canada Border Services Agency.

9. Your representative's full name

Family name (Surname)

Given name(s)

Name of firm or organization (if applicable)

SECTION D: YOUR DECLARATION**10. Your declaration**

- I declare that I have fully and truthfully answered all questions on this form and any attached application (if applicable).
- I also declare that I have read and understood all the statements on this form, having asked and obtained an explanation for every point that was not clear to me.

 Signature of applicant

 Date (YYYY-MM-DD)

 Signature of spouse or common-law partner for sponsorship application

 Date (YYYY-MM-DD)

Warning! It is a serious offence to give false or misleading information on this form.

Personal information provided on this form is collected by Immigration, Refugees and Citizenship Canada (IRCC) under the authority of the *Immigration and Refugee Protection Act* (IRPA) and of the *Citizenship Act*. The personal information of the applicant is used for identification and authorization purposes. The personal information of the immigration representative is used to verify that the representative is authorized to offer representation services according to the provisions of IRPA and of the *Citizenship Act*.

The personal information of both the applicant and the representative may be disclosed to other federal government institutions, non-governmental and inter-governmental organizations, regulatory bodies, investigative bodies, and provincial/territorial governments for the purposes of validating identity, information, and supporting an investigation.

Personal information of both the applicant and the representative may be used for other purposes including research, statistics, program and policy evaluation, internal audit, compliance, risk management, strategy development and reporting.

Failure to complete the form in full will result in a delay to processing. The *Privacy Act* gives individuals the right of access to, protection, and correction of their personal information. If you are not satisfied with the manner in which IRCC handles your personal information, you may exercise your right to file a complaint to the Office of the [Privacy Commissioner of Canada](#). The collection, use, disclosure and retention of your personal information is further described in IRCC's Personal Information Bank - IRCC PPU 013, 042, 054, 068.



USE OF A FAMILY MEMBER REPRESENTATIVE FOR ONLINE APPLICATIONS

This form is for family members who wish to apply online together in one MyCIC submission. To do so, all members must complete this form (one per family) to appoint the family member whose MyCIC account will be used to submit the applications.

NOTE: If you appoint a family member as a representative, that person will be authorized to conduct business on your behalf and receive information on your case file.

SECTION A - FAMILY MEMBER REPRESENTATIVE

Write the full name and date of birth of the family member to be appointed as representative

1 Full name		2 Date of birth (YYYY-MM-DD)	
Family name (Surname)		Given name(s)	
3 Information on the family members Write name, date of birth and define the relationship (e.g. spouse, son, daughter, etc.) of each family member to the representative.			
Family member	Name	Relationship to family member representative	Date of birth (YYYY-MM-DD)
1			
2			
3			
4			
5			

SECTION B - GRANTING PERMISSION TO THE FAMILY MEMBER REPRESENTATIVE

Each family member 18 years of age and older listed in Section A **must** sign and date this section to appoint the family member chosen to represent them

By signing Section B, I hereby give permission to the family member representative listed in Section A to submit the application, conduct business and receive information on my behalf. I declare that the information on this form and on the application that I have authorized my family member to submit on my behalf is truthful, complete and correct.

Family member	Signature	Date (YYYY-MM-DD)
1		
2		
3		
4		
5		

IMPORTANT:
Once permission is given to your spouse or common-law partner or parent, the only way to revoke approval is to cancel the application and resubmit. The application fees will not be refunded and fees will have to be paid again for another application.
Note: This permission applies to dependent children 18 years of age and older. Those under the age of 18 do not have to provide approval.

SECTION C - DECLARATION OF FAMILY MEMBER REPRESENTATIVE

I declare that the information I have given is truthful, complete and correct.

Signature _____ Date (YYYY-MM-DD) _____

Warning! It is a serious offence to give false or misleading information on this form.

The information you provide on this form is collected under the authority of the *Immigration and Refugee Protection Act* and will be used in assessing your application according to the requirements of the Act. It will be retained in a Personal Information Bank identified in *Infosource*. The information may be shared with other organizations such as the Canada Border Services Agency (CBSA), the Royal Canadian Mounted Police (RCMP), the Canadian Security and Intelligence Service (CSIS), where there is an agreement or arrangement with a foreign government, in accordance with subsection 8(2) of the *Privacy Act*. Pursuant to the *Immigration and Refugee Protection Regulations*, the information may also be shared with a regulatory body that is responsible for governing or investigating the conduct of representatives, such as a provincial and territorial law society, the *Chambre des Notaires du Québec* and the Immigration Consultants of Canada Regulatory Council (ICCRC). Under the *Privacy Act* and the *Access to Information Act* individuals have the right to protection of and access to their personal information. Details on these matters are available at infosource.gc.ca and through the Citizenship and Immigration Call Centre. *Infosource* is also available in Canadian public libraries.

PART IV: SUPPORTING DOCUMENTS

Alongside the application forms, you must also provide supporting documents. We understand that many of the supporting documents listed below may not be available to you or your family members and that some of them may seem ridiculous in these circumstances. We still suggest that you provide all of the documents on the document checklist or as many as you can. We have indicated which documents we believe are the highest priority. These are the documents that we believe are most essential to a successful application.

If you cannot provide the high-priority documents on the list below, you should consider whether you can provide substitute documents. For example, if you cannot provide a valid passport, can you provide a copy of an expired passport or any other government-issued photo identity documents? We advise that you apply anyway and provide an explanation for the substituted documents in the representative's submission letter. For further instructions, please refer to the template of the representative's submission letter.

If you can, upload all of the below documents to your GCKey application. The size limit for uploads is 4 megabytes. You can upload documents as PDF, DOC, PNG, JPG, and TIFF files. You can use online tools like ilovepdf.com to compress large files.

Online tools like ilovepdf.com also allow you to [convert Word documents \(DOC files\) to PDF files](#), and to [merge documents](#). This may be necessary if you need to add supporting documents (such as pages with information that did not fit into the forms) to your representative letter in order to submit them.

Priority Documents

1. Copy of a valid passport, if possible.
 - a. If your family member doesn't have a valid passport, please upload a cancelled or expired passport. **You only need to upload the page of the passport with the individual's photo, name, and date of birth.**
 - b. If your family member doesn't have a valid or expired or cancelled passport, provide a national identity document (preferably valid - if not, upload an expired national identity document). **You only need to upload the page of the passport with the individual's photo.**
 - c. If your loved one has neither a national ID or passport, upload any other identity document in your possession along with a written explanation that no other documents are available.

2. Provide a letter of invitation for your loved one that explains that you intend to have them reside with you and that you will be financially responsible for them during their stay in Canada (more details and template below).
 - a. Proof of financial resource of supporter (e.g. bank statements, letter of employment, paystub, proof of assets, proof of property ownership, etc.).
 - b. Provide a copy of the inviter's Canadian passport, Canadian PR card or Canadian birth certificate.
 - c. Proof of relationship to inviter (marriage certificate, birth certificate, family certificates, etc.)
3. Upload a digital photo of your family member's head and shoulders that was taken in the past six months. Here is a link to the [visa photo requirements](#).

We understand that most applicants will not be able to provide a photograph that meets the visa requirements. Upload a clear photograph of your loved one's head and shoulders taken against a blank, white or light-colored background. If it is not possible to get a current photograph, you can try to use a photograph from an existing government-issued photo identity document. Make sure to explain why you have done this in your representative letter.

4. Provide a representative's submission letter explaining what you are applying for and the documents that you have uploaded with your application (we have included a template below).

Provide if Available

5. Has your family member travelled to Canada or the US from 2013 to 2023?
 - a. If yes, provide proof, e.g. entry stamps in your passport, copies of your visas
6. Proof of means of financial support of the applicant is also technically required, but we understand this may be difficult to obtain.
 - a. If you have documents that demonstrate the applicant's financial situation, such as bank statements demonstrating savings, upload it under this category.
 - b. You can also upload documents such as the applicant's pay stubs,

investments, pension documents, business registration, etc., to show they have some financial resources.

- c. If not, upload the proof of financial resource of supporter documentation twice and explain in the representative's submission letter that this was done.
7. A letter from the applicant's employer that includes the following information:
 - the company name, address and phone number
 - The applicant's job title and the date that they were hired
 - The applicant's salary
 - The name of the applicant's supervisor
 - If they have been granted leave, the amount of leave that has been authorized
 8. If the applicant is self-employed, they should provide evidence of their business, such as business registration, license, and financial documents.
 9. If the applicant owns a company or business, they should provide:
 - a. Commercial registration
 - b. Tax certificate
 - c. Bank statements for business accounts for the past six months
 - d. As much evidence as possible about their ongoing business operations and volume of activity
 - e. A social insurance document
 10. If the applicant is a student, provide any official documents confirming registration. If you cannot provide official documents, other documents demonstrating that the applicant is a student can be provided.
 11. If the applicant is 75 or older, proof of health insurance to cover the period of travel to Canada.

Additional Documents Required for Minors (Children Under 18)

Additional documents may be required for minors (children under 18 years old).

If your family member is a minor who is travelling alone, they must have a letter of authorization signed by both parents or by their legal guardian. If this is not possible, you

should explain why and provide any supporting documents that you can.

If a minor is travelling with only one parent, the parent must show that they have sole custody, that the child's other parent is deceased, or that they have the other parent's authorization to travel with the child.

If a minor is travelling with an adult other than their parent or legal guardian, the adult must have written permission from the child's parents.

You can find more information about the documents required for minors to travel to Canada [here](#).

You can find a fillable travel consent form online [here](#).

If your family members include minors who will be travelling with only one parent or with an adult other than their parents or legal guardians and you are not able to provide the required documents (custody documents, death certificates, etc.), we recommend that you speak to an experienced immigration lawyer on how to proceed.

INVITATION LETTER

The purpose of a letter of invitation is to state that you, the supporter in Canada, are extending an invitation to the applicant, your family member in Gaza, to Canada. This means that you have to demonstrate that you are willing to support them during the stay and have the financial means to do so.

Include the following information about the person you are inviting (applicant):

- name
- date of birth
- address and telephone number
- purpose of the trip
- where the applicant will stay and how they will be financially supported during their stay

Include the following information about you (supporter):

- name
- date of birth
- address and phone number in Canada
- job title
- details of your family in Canada
- your relationship to applicant in Gaza
- explanation of your financial means to support applicant
 - attach proof that you have sufficient funds to support the applicant (e.g. bank statements, letter of employment, proof of home ownership, proof of assets, etc.)
- whether you are a Canadian citizen or a permanent resident
 - attach proof of your status in Canada (e.g. passport, Canadian birth certificate, PR card)

In addition to the invitation letter, you are required to provide “Proof of Financial Resource of Supporter” and “Proof of Means of Financial Support”. These can include bank statements, letter of employment, paystubs, notice of assessments, property ownership documents, etc.

The following is a template of an invitation letter to serve as an example. You can download the Word document to edit with your personal information [here](#).

[Your Full Name]
[Your Address]
[City, Province, Postal Code]
[Email Address]
[Phone Number]

[Date]

Subject: Letter of Invitation - Temporary Resident Visa Application
[Full Name of Applicant]
[Date of Birth of Applicant]
[Address and phone number of Applicant]

To Immigration, Refugees and Citizenship Canada:

I am writing to express my intention to invite my family member [Specify Relationship], [Applicant's Full Name], to visit me in Canada. Due to the ongoing conflict in Gaza, [he/she] is currently facing challenging circumstances, and I am deeply concerned for [his/her/their] life and safety.

These are their personal circumstances: they lived in Gaza City until October X, 2023. They fled Israeli bombing. They are now in [current address]. Their dependents include [Names], [Ages], [Relationship to inviter].

[Applicant's Full Name] is my [relationship, e.g., brother/sister], and I believe that a temporary stay in Canada will provide [him/her] with a safe and stable environment during these difficult times. My primary purpose in extending this invitation is to offer them the opportunity to escape the dangerous conditions in Gaza for the duration of the hostilities.

I am a [your occupation and status, e.g., Canadian citizen/permanent resident], residing at [your complete address in Canada]. I am fully committed to bearing all financial responsibilities related to [his/her] stay, including accommodation, food, and transportation within Canada.

Enclosed with this letter, please find the following supporting documents:

1. My proof of Canadian citizenship/permanent residency.

2. A copy of my lease agreement or property deed to verify my residence in Canada.
3. A letter from my employer confirming my employment status and the duration of my employment.[If you are not employed, include savings, if you are retired include information about your savings and pension allotment.]
4. My recent bank statements to demonstrate my financial capability to support [Family Member's Full Name].

I kindly request that you consider this application with compassion and urgency due to the life threatening circumstances surrounding [Family Member's Full Name]'s situation in Gaza. I am hopeful that [he/she] will be granted a temporary resident visa to seek refuge in Canada and find solace during this challenging time.

If you require any additional information or documentation, please do not hesitate to contact me at [your phone number] or [your email address]. I appreciate your understanding and consideration of this matter and look forward to a positive response.

Thank you for your time and attention to this urgent matter.

Sincerely,

[Your Signature]

[First Name Last Name]

REPRESENTATIVE'S SUBMISSION LETTER

You will submit a Use of Representative form that identifies you as your family member's representative. Being a representative means that you can communicate with IRCC on behalf of your family member and receive information about their application.

The purpose of a representative's submission letter is to provide a cover letter to your application. It lists the documents that have been submitted and an explanation of why certain documents could not be submitted. If there are any other circumstances or information that is relevant to the applicant that was not included in the rest of the application, you may include this in the representative's submission letter.

Important note: If you put information on the forms that is not correct or is incomplete, clearly explain why in the representative's submission letter. If there are any discrepancies (for example, dates, the spelling of names), in any of the supporting documents, explain them in the representative's submission letter.

The following is a template of a representative's submission letter to serve as an example. You can download the Word document to edit with your personal information [here](#).

[DATE]

URGENT

Immigration, Refugees and Citizenship Canada
Via IRCC GCKey Portal

Subject: Representative Submission Letter - Temporary Resident Visa Application
[Full Name of Applicant]
[Date of Birth of Applicant]
[Address and phone number of Applicant]

Dear Officer,

I [Your Name] represent [Applicant's Name], my [family relationship], in her application for a temporary resident visa in Canada. I am also inviting her and her children to stay with me in Canada and have promised to be responsible for her well-being and financial support.

My [family member] lives in Gaza, Palestine, which is currently under siege. **This application was prepared with their input and approval**, but with the lack of electricity and internet in Gaza it is not realistic to obtain their signatures on the required forms.

Similarly, it is not possible for them to attend a Visa Application Centre (VAC) for biometrics collection prior to their departure from Gaza, and may be collected at the Embassy in Cairo prior to issuance of the visa.

We enclose the following documents with this application:

Document	This document is included:
Application for Visitor Visa Outside Canada (IMM 5257) Note: The Applicant was unable to digitally type their own signature due to	<input checked="" type="checkbox"/> Yes

the conditions in Gaza. The Representative's signature is provided instead with the consent of the Applicant.	
Family Information Form (IMM 5645)	<input checked="" type="checkbox"/> Yes
Use of Representative (IMM 5476)	<input checked="" type="checkbox"/> Yes
Passport (Valid)	<input type="checkbox"/> Yes <input type="checkbox"/> No, because:
Passport (Expired or Canceled)	<input type="checkbox"/> Yes <input type="checkbox"/> No, because:
National ID Card (Valid or Expired)	<input type="checkbox"/> Yes <input type="checkbox"/> No, because:
Digital Photo	<input type="checkbox"/> Yes <input type="checkbox"/> No, because:
Inviter's Canadian Passport or PR Card or Canadian birth certificate	<input type="checkbox"/> Yes <input type="checkbox"/> No, because:
Proof of relationship to inviter (marriage certificate, birth certificate, family certificate, etc.)	<input type="checkbox"/> Yes <input type="checkbox"/> No, because:
Letter of Invitation	<input type="checkbox"/> Yes <input type="checkbox"/> No, because:
Proof of Inviter's financial means (for example, bank statements, letter of employment, pay stubs, property ownership, etc.)	<input type="checkbox"/> Yes <input type="checkbox"/> No, because:
Copies of Canadian or U.S. visas (current or expired) or stamps (current or expired)	<input type="checkbox"/> Yes <input type="checkbox"/> No, because:
Proof of Financial Means of Applicant	<input type="checkbox"/> Yes <input type="checkbox"/> No, because:
Letter of Consent for Child to Travel (for children traveling alone or with just one	<input type="checkbox"/> Yes <input type="checkbox"/> No, because:

parent)	<input type="checkbox"/> Not applicable
Death certificate(s) of one or both parents of a minor	<input type="checkbox"/> Yes <input type="checkbox"/> No, because: <input type="checkbox"/> Not applicable
Representative Submission Letter	<input checked="" type="checkbox"/> Yes

*List any additional documents you were able to gather [birth certificates, written consent for kids to travel, financial means of the Applicant, etc.]

My family is at risk of losing their life. There is no special pathway for Gazans with Canadian family members, which is why we are requesting a temporary resident visa as our only option to bring them to safety.

[If applicable, describe the circumstances of a minor child included in your application who has no parents or only one parent including your relationship to them, the details of the death of the parent(s), specify who has given consent for the child to travel i.e. the other parent, an aunt, grandparent, neighbour, etc.].

We are requesting: i) leniency with regards to the documents we could not collect, ii) that this application be processed urgently so that they may be able to escape Gaza, and iii) that you issue a visa or facilitation letter that will allow them entry into Egypt in order to complete the required biometrics at the Cairo VAC.

Thank you for your attention in this matter.

Sincerely,

[Your Signature]

[First Name Last Name]

PART VI: FOLLOWING UP AFTER SUBMISSION

GFRP Online Survey

We urge you to share your application information with our team to strengthen our advocacy efforts. We would like to be able to identify how many families are stuck in Gaza when speaking to government and policy makers. Your application and participation in our [online survey](#) will assist in gathering information of all the family members that are affected in Gaza to continue to push the government to reunify families in Canada.

Application Status Tracker

Use this [online IRCC tool](#) to track your application. Please note that this tool can be slow to be updated.

Case Specific Enquiry - Cairo

You can submit an [online enquiry](#) about your application directly to the Canadian visa office in Cairo. If you need to change or add information or documents, you can send them through the case specific enquiry. Please note that responses are often delayed.

Contact your Member of Parliament

You can reach out to your Member of Parliament to request that they ask IRCC for expedited processing and for updates. In some cases, an MP's office may get directly involved to assist in the processing of your family member's application. Your concerns as a constituent will also add to the growing pressure on the government of Canada to take immediate action in implementing special immigration measures for Palestinians.

You can find your Member of Parliament using your [postal code here](#).